

**RESOLUTION AUTHORIZING NOTICE OF REDUCTION IN HOURS OF
EDUCATIONAL SUPPORT PERSONNEL**

WHEREAS, the following employees currently service the District as educational support personnel in positions that are six and one half hours a day; and

WHEREAS, the Board of Education has determined that due to economic factors, that the following individuals and positions shall be reduced in hours from six and one half hours per day to a maximum of five and three quarter hours per day of employment beginning July 1, 2013 pursuant to 105 ILCS 5/10-23.5.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of North Boone Community Unit School District 200, Boone and Winnebago Counties, Illinois, that:

Section 1: The following individuals shall have their positions of employment reduced from six and one half hours per day to a maximum of five and three quarter hours per day effective July 1, 2013:

Capron Elementary	Manchester Elementary	Poplar Grove Elementary	North Boone Upper Elementary	North Boone Middle School	North Boone High School
Elizabeth Burns Vania DeAlmeida Margaret Klein Sheri Sager	Sarah Atayde Melissa Nachampassack	Mindy Brown Jeff Kammerer Rita Lee Betsy Lopez Tammy Mitchell Julie Secor Marlena Sjostrom Wendy Spence	Theresa Kehoe Emily Mouri Eva Rutiaga	Katie Baietto Chris Synove	Sonia DelReal Maureen Glickenger Amanda Hathaway Larry King Heidi Nebergall Jessica Nelson Amber O'Mary Donna Sremaniak

Section 2: The President and Secretary of the Board of Education are authorized and directed to give the above named individuals written Notices of Statements of Reduction in Hours by certified mail return receipt requested, and by regular mail, at least thirty (30) days before the end of the school term. A specimen copy of said Notice is attached as Exhibit A and incorporated by reference.

Section 3: The Superintendent or designee shall also personally deliver a copy of said Notice to said employees with a signature receipt. A specimen copy of said receipt is attached in Exhibit A and incorporated by reference.

Section 4: This Resolution shall be in full force and effect forthwith upon its passage.

ADOPTED this 21st day of March 2013, by the following vote:

Member _____ moved the adoption of the foregoing Resolution, and Member _____ seconded the Motion. Upon a roll call vote being taken, the members voted as follows:

AYES: _____

NAYS: _____

ABSENT: _____

President, Board of Education of
North Boone Community Unit School District 200

ATTEST:

Secretary, Board of Education of
North Boone Community Unit School District 200

STATE OF ILLINOIS)
) SS
COUNTY OF BOONE AND WINNEBAGO)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of North Boone Community Unit School District 200, Boone and Winnebago Counties, Illinois, and that a such official, I am keeper of the records and files of the Board.

I do further certify that the foregoing resolution entitled RESOLUTION AUTHORIZING NOTICE OF REDUCTION OF HOURS OF EDUCATIONAL SUPPORT PERSONNEL, is a full, true and complete copy of a Resolution adopted by the Board of Education at a meeting of said Board held on the 21st day of March 2013.

I do further state that after deliberation, the vote of the Board on the adoption of said Resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all newspapers, radio or television stations and other news media requesting such notice, that said meeting was called and held pursuant to the provisions of the Open Meetings Act, as amended, and that the Board has complied with all of the provisions of said Act and with all of the procedural rules of the Board in the conduct of said meeting.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21st day of March 2013.

Secretary, Board of Education

EXHIBIT A

_____, 2013

***Via Certified Mail Return Receipt
Requested and Hand Delivery***
(Name)

Dear _____:

At its meeting held on _____, 2013, the Board of Education of North Boone Community Unit School District 200, Boone and Winnebago Counties, Illinois, pursuant to Section 10-23.5 of the *School Code*, decided to reduce the hours of your employment for the 2013-2014 school term. Your hours shall be reduced from six and one half hours per day to a maximum of five and three quarter hours per day effective July 1, 2013.

Very truly yours,

North Boone Community Unit School District No. 200
Boone and Winnebago Counties, Illinois

By: _____
President, Board of Education

ATTEST:

Secretary, Board of Education

I, _____, received the attached Notice of Reduction in Hours by personal delivery from _____, of North Boone Community Unit School District 200 on _____, 2013.