

Overnight Field Trip Request

(Requests must be made 60 days in advance.)

Class / Organization: Special Olympics School: HS

Date(s) of the trip: 11/20/25 - 11/21/25

Destination: Special Olympics, Normal, IL

Number of students attending: 2 Male: 1 Female: 1

Chaperones (list each name): _____

Melissa Ford

Mode of transportation: school van

Overnight Accommodations: hotel, and food are paid by Special Olympics

Explain how costs are being met: We will stay at a hotel provided by the Special Olympics

Is a trip planner being used: _____ If yes, give name and experience: _____

Please attach a detailed itinerary / objectives for visiting each sight: (Use additional paper if needed)

The Unified Pair will be helping with the Youth Activation Summit which will be broadcast state wide promoting inclusion

Signature: Melissa Ford Date: 8/27/25

Principal's approval: Mark Eason Date: 9/3/2025

Board approval: _____ Date: _____

Please attach any necessary information for clarification purposes.

This form may be more restrictive than policy.