

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, February 21, 2023

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Judy Hutchinson,
Mary Maxey, Nan Schilling and Becky Self.

Absent: Joe Haverly

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the Agenda as presented. After some discussion and clarification, the motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(None)

TREASURER'S REPORT

Dr. Greenlee stated the December and January Treasurer's Reports are as presented.

SUPERINTENDENT'S REPORT

Dr. Greenlee stated that Phase II of the HVAC has gone out to bid for air handling units for installation in the Summer of 2024 and are being done in a way that we do not have to provide storage. These do go out to bid on March 21st, pre-bid meeting on March 28th and bidding will open on April 11th with bid approval at the April 18th Board Meeting.

We are still waiting on the quotes for new buses. Dr. Greenlee did remove this from the agenda, before it was posted, for this month and will hopefully have the quotes for the next meeting.

In regards to the inclement weather that is predicted for tomorrow, February 22nd, we will be letting families know as soon as possible, if there will not be school. Moving forward, any days cancelled will be remote learning days.

A reminder about the Statement of Economic Interests that were mailed out. They are due to the Boone County Clerk's Office by May 1, 2023. Feel free to drop them by Andrea Sowers as she is turning them in as they are received.

COMMITTEE REPORTS

Policy Committee

The Policy Committee met on February 7, 2023 to review the latest PRESS revisions. The first reading of these policies is included in this meeting's Consent Agenda. The next Policy Committee meeting is TBD.

Business Services Committee

The Business Services Committee met along with the Facility/Long Range Planning Committee on February 7, 2023. The items that were discussed were the 2022 Audit, ESSER Grants, District Phone System, Bells, PA's and Clocks, Lawn Mower Purchase, Bus Purchases, Capital Projects Planning and Development which includes HVAC Phases I and II and Athletic Field Planning, Community Input on Athletic Field and Summer work. The next Business Services Committee Meeting will be held on April 11, 2023.

Facility/Long Range Planning Committee

The Facility/Long Range Planning Committee met along with the Business Services Committee on February 7, 2023. The items that were discussed were the 2022 Audit, ESSER Grants, District Phone System, Bells, PA's and Clocks, Lawn Mower Purchase, Bus Purchases, Capital Projects Planning and Development which includes HVAC Phases I and II and Athletic Field Planning, Community Input on Athletic Field and Summer work. The next Facility/Long Range Planning Committee Meeting will be held on April 11, 2023.

Curriculum, Instruction and Assessment Committee

The next meeting is scheduled for March 1, 2023 at 4:45 p.m.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting January 17, 2023
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
2. Non-Certified - Retirement				
HS	Barb Sager	Nurse	N/A	End of 22/23 School Year
3. Non-Certified - Hire				
NBHS	Matthew Winkler	Assistant Custodian	Asst. Custodian Step 7	2/13/23
4. Non-Certified - Resignation				
PGE	Katya Roberts	Special Education Para	N/A	2/9/23
PGE	Cynthia Schwabe	Special Education Para	N/A	2/15/23

5. Certified - FMLA				
PGE	Letitia Taylor	Occupational Therapist (leave w/out pay)	N/A	Approx. 2/11/23
PGE	Taylor Bielski	Special Education Teacher	N/A	Approx. 3/11/23
6. Extra-Curricular - Hire				
HS	Drew Baden	Baseball – Head Coach	Group I, Year 5	Spring
HS	Tim Fleming	Softball – Head Coach	Group I, Year 7	Spring
HS	Richard Williams	Track – Boys – Head Coach	Group I, Year 6	Spring
HS	Rob Ford	Track – Girls – Head Coach	Group I, Year 7	Spring
HS	Jacqueline Anderson	Soccer – Head Coach	Group II, Year 4	Spring
HS	Mitchell Massino	Baseball – Asst Coach	Group III, Year 1	Spring
HS	Ben Doyle	Baseball – JV Coach	Group III, Year 5	Spring
HS	Payton Abbott	Softball – JV Coach	Group III, Year 2	Spring
HS	Melissa Ford	Track – Girls – Asst Coach	Group III, Year 5	Spring
HS	Carrie Morelock	Track – Boys – Asst Coach	Group III, Year 6	Spring
HS	Jillian Zelek	Soccer – Girls – Asst Coach	Group IV, Year 2	Spring
MS	Retha Dreyer	Track – Head Coach	Group IV, Year 2	Spring
MS	Shantel Rabe	Track – Asst Coach	Group V, Year 1	Spring
7. Extra-Curricular - Resignation				
MS	Logan Lee	Assistant Track Coach	N/A	1/25/23
HS	Jennifer Nichols	Head Girls' Basketball Coach	N/A	2/13/2023
HS	Richard Williams	JV Girls' Basketball Coach	N/A	2/15/2023

- C. Minutes of the Joint Business Services & Facilities Committee Meeting, February 7, 2023
- D. First Reading of Policies
- E. CEANCI Intergovernmental Agreement Addendum

UNFINISHED BUSINESS

Strategic Plan Update

Ashley Doetch gave an update on Goal 2: Learning Conditions, Strategy 5: Social Emotional Learning. Mrs. Doetch stated that the SEL team did meet to review and discuss current SEL practices in each building, analyze school-wide Satchel Pulse fall screener data, and discuss Tier 1 expectations for next year. The team created a rough draft of a Tier 1 curriculum guide for all North Boone students and met with Satchel Pulse representatives for Q&A and training. The next steps include: Grade-level feedback on the Tier 1 curriculum guide from certified staff. The SEL team will meet again to review feedback on the curriculum guide. Social workers and counselors will receive training on how to use a grouping feature on Satchel Pulse for Tier 2/3 supports.

Dr. Greenlee gave an update on Goal 3: Workforce. He quickly spoke about Strategy 8 and Strategy 9 which includes new hire orientation for all new staff which will begin next school year and how each building is collaborating and meeting monthly during the late starts.

In regards to Strategy 7: Training and Professional Development, Dr. Greenlee stated that behavior management training was provided to all staff by Lani Lawson at the start of the school year. In October, we provided training in SEL, technology, purchased online resources, data analysis and usage, and strategies specific to school improvement plans. In April, we will be providing training on the Science of Reading, Co-teaching, strategies to support student collaboration, strategies to support EL and Special Ed students in general education classes, and other items related to curriculum or school improvement goals. Mrs. Self asked if these trainings are offered to all staff? Dr. Greenlee stated that the first one was offered to everyone; the October training was done in different groups that were aligned to the position that was worked and the targets that they work with. The April training will be handled in the same manner. Is the staff surveyed as to what trainings they would like to be made available? This is done yearly and after each training, we do receive formal and informal feedback from staff. Mrs. Neri did note that the April training will only be for certified staff as the non-certified staff does not have to work on that day.

For Goal 4: Partnerships, Strategy 11: Increase District Marketing, Dr. Greenlee stated that we have partnered with Chartwell Agency to achieve the following: Promote the District Strategic Plan in the form of a marketing pamphlet which will roll out on March 1st. They will also be providing quarterly newsletters to the entire community through a variety of communications going out April 1st at the latest.

Also including in Goal 4 is Strategy 12: Local Partnerships. About a week and a half ago, we did meet with the Boone County Sheriff's Department and the Belvidere Police to discuss the program "Handle With Care". This is a program that will notify our office if they have a student or family in our district that has encountered some sort of tragic event. This will be communicated to the corresponding principal(s) with the student's name and Handle With Care. This prompts the staff to be aware that the student does have other things going on and to handle them with care and compassion. All other information is kept confidential. This program will begin on April 1st. Dr. Greenlee also received a call this week from Capron Lutheran Church that are looking to explore Pre-K options and if we would be interested in partnering with them to grow this opportunity.

2022 Audit

Dr. Greenlee reported that we have received back the 2022 Audit. Our District did receive a 3.9 out of 4.0. The only reason we did not receive a 4.0 was due to our outstanding debt.

NEW BUSINESS

A. January 2023 Bills

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the February 2023 bills as presented.

The motion was carried by unanimous roll call.

B. Approval of the 2023-24 School Year Calendar

The proposed 2023-24 School Year Calendar was presented which included input from Certified Staff and Administrators. Mrs. Hutchinson asked for clarification as to why the Monday following Easter is considered a make-up day. Dr. Greenlee replied that he received several calls from parents requesting at least 1 snow day with no e-learning and this was the best route to make it up without adding it to the end of the school year.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Self to accept the 2023-24 School Year Calendar as presented. The motion was carried by unanimous roll call.

C. Consultants

Dr. Greenlee stated that this topic will return at the March Board Meeting when Dr. Zelek is available to present it.

D. Purchase of Lawn Mowers

Dr. Greenlee recommended to the Board to approve a quote for the Frontier Bat Wing Mowers from AHW for the price of \$22,100. The current mower that the District uses has become very worn and the metal is fatigued. Several dealers were asked for quotes, and the Co-op did not have any available. Only AHW and Johnson Tractor provided quotes. Our current mower is also a Frontier and has been extremely durable. With the purchase of these mowers, there would also be parts on hand to use for it if necessary. Mrs. Schilling asked why there is now a price difference from the bid presented at the Business/Facilities Meeting. AHW was able to lower the price due to the time that had passed from the first bid.

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the purchase of the Frontier Bat Wing Mowers from AHW as presented. Ayes: Mr.

Haselhorst, Mrs. Hutchinson, and Mrs. Maxey

Nays: Mrs. Schilling and Mrs. Self

Abstain: Mr. Mulholland

The motion was passed by with a 3-2 vote with one abstention.

E. Purchase of Phone System

Dr. Greenlee recommended to the Board to approve a new phone system for the District from Heartland for \$126,260.75. The current Cisco phone system is no longer supported and is obsolete. Quotes were asked for from four different contractors. CDW and Entre' did not return anything. Quotes were received from Heartland and Forest City Communications. While Heartland is slightly more, they are able to install and connect clocks, bells and the PA system which is essential for communication, everyday work and emergencies. Forest City Communication does not work with clocks, bells and PA systems. The Co-op only offered Leasing for the phone system. We are in the process of getting quotes from multiple vendors for the clocks, bells and PA systems but do not have those as of yet. The Mitel phone system from Heartland will be able to tie into any system we choose through networking equipment.

A motion was made by Mr. Haselhorst and seconded by Mrs. Hutchinson to table the purchase of the phone system until more information can be provided. The motion was carried by unanimous voice vote.

EXECUTIVE SESSION

A motion was made at 7:17 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1). And to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Judy Hutchinson, Mary Maxey, Ed Mulholland, Becky Self and Nan Schilling. Also present: Dr. Greenlee. Absent: Joe Haverly.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to recess to Open Session at 8:15 p.m. The motion was carried by unanimous voice vote.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to hire Stacey Corder as Executive Director of Business effective July 1, 2023 as presented. The motion was carried by unanimous voice vote.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:17 p.m.

The motion was carried by unanimous roll call.

PRESIDENT _____

SECRETARY _____

APPROVED: