

**North Boone Community Unit School District No. 200**  
Minutes of the Regular Meeting of the  
Board of Education  
**District Office**  
6248 North Boone School Road, Poplar Grove, IL 61065  
Tuesday, December 17, 2024  
6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Tom Kinser, Vice President Mary Maxey, and Nan Schilling

**APPROVAL OF AGENDA**

A motion was made by Mr. Haverly and seconded by Mr. Kinser to approve the Agenda as presented.

Discussion:  
(none)

The motion carried with unanimous roll call.

**AUDIENCE TO VISITORS**

(none)

**TREASURER'S REPORT**

Both October 2024's and November 2024's reports are as presented.

Discussion:  
(none)

**SUPERINTENDENT'S REPORT**

Dr. Greenlee congratulated the 7<sup>th</sup> Grade Boys' Basketball Team and Coach Protz for winning Conference.

Last month, Dr. Greenlee forwarded information on the Boone County Water Geological Project. They are hoping that North Boone will participate in a Kickoff/PR function at North Boone High School. Dr. Greenlee and Mr. Eckmann have both met with the coordinators to discuss the project. More information will come when it is received.

In regards to Committees, Dr. Greenlee discussed upcoming meeting dates. For Policy, both Andrea Sowers and himself have been in contact with our rep at IASB in regards to a presentation on PRESS Plus and are trying to find a date that works for both entities. For Business Services, he would like to move the meeting up from February 11, 2025 to January 14, 2025 due to the upcoming abatement. Having it in January will then give the BOE two Board Meetings to discuss it prior to voting to approve it at the February Board Meeting. There was no objection to having it on January 14, 2025 at 6:00 p.m. Invites will be sent out.

Due to a new law, all schools must have a Cardiac Plan in place by January 1, 2025. These have been completed and approved to start on the first of the year.

Dr. Greenlee wished everyone a very Happy Holidays.

### COMMITTEE REPORTS

**Policy Committee-** The next meeting date is TBD. Waiting to hear back from IASB.

**Business Services Committee** - The next meeting date is January 14, 2025.

**Facility/Long Range Planning Committee** - The next meeting date is February 4, 2025.

**Curriculum, Instruction and Assessment Committee** The next meeting date is January 14, 2025.

### CONSENT AGENDA

A motion was made by Mr. Haselhorst and seconded by Mr. Haverly to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – November 12, 2024.
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified – Resignation</b>				
MS	Alexis Bishop	ESL Teacher	N/A	11/21/2024
MS	Lloyd Roberts	8 <sup>th</sup> Grade Math Teacher	N/A	End of 24/25 School Year
<b>2. Certified – FMLA</b>				
UE	Jennifer Kamholz	EL Teacher	N/A	Change in dates to 12/16/2024 – 01/27/2025
MS/UE	Tyler Jensen	PE Teacher	N/A	40 days starting tentatively 02/24/2025
<b>3. Non-Certified – Hire</b>				
MES	Diane Smith	Nurse	Nurse/Step 4	12/04/2024

<b>4. Non-Certified – Resignation</b>				
MS	Hobie Jones	Head Custodian	N/A	11/22/2024
PGE	Estela Sonanes	Bilingual TA	N/A	12/13/2024
MES	Laurie Chudoba	Teacher Assistant	N/A	01/09/2025
<b>5. Non-Certified – FMLA/LOA</b>				
District	Tom Hribik	Bus Driver	N/A	11/20/2024 – unknown date
<b>6. Non-Certified – Transfer</b>				
MS	Jennifer Pearce	PT Para to FT Para	Per NBESS Agreement	11/13/2024
MES to HS	Megan Dennin	FT Para to PT Para	Per NBESS Agreement	12/02/2024
PGE	Hilary Atkins	PT Para to FT Para	Per NBESS Agreement	12/04/2024
<b>7. Extra-Curricular – Hire</b>				
HS	Carrie Morelock	HS Girls’ Track Head Coach	Group I, Year 8	2024-2025 Season
MS	Ben Doyle	Athletic Director	Group III, Year 4 (prorated for 9 months)	11/06/2024
HS	Tony Libit	Assistant Track Coach	Group III, Year 2	2024-2025 Season
HS	Ben Maxey	Assistant Track Coach	Group III, Year 1	2024-2025 Season
MS	Narcisco (Cisco) Garcia	MS Wrestling Coach	Group IV, Year 1	2024-2025 Season
<b>8. Extra-Curricular – Resignation</b>				
MS	Tyler Harris	MS Wrestling Coach	N/A	11/11/2024
HS	Carrie Morelock	Boys’ Track Assistant Coach	N/A	11/11/2024
MS & HS	Lloyd Roberts	Chess Coach	N/A	End of 24/25 School Year

- C. Minutes of the C.I.A. Committee Meeting – November 4, 2024.
- D. Minutes of the Business Services Committee Meeting – November 4, 2024.
- E. Minutes of the Special Meeting of the Board of Education – December 3, 2024.
- F. Minutes of the Special Meeting of the Board of Education – December 4, 2024.
- G. Minutes of the Special Meeting of the Board of Education – December 10, 2024.
- H. Minutes of the Special Meeting of the Board of Education – December 11, 2024.

Discussion:  
(none)

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, Mr. Mulholland and Mrs. Schilling  
Nays: None  
Abstain: Mrs. Maxey

The motion passed with 6 Ayes and 1 Abstention.

## UNFINISHED BUSINESS

### A. FY24 Audit Report

Ms. Lindsey Fish from Sikich presented the FY24 Audit Report. The District's Profile Score came in at 3.9 out of 4.0 which shows that the District is financially sound.

Stacey Corder responded to the Audit questions that were received earlier from Board Members as well as an inquiry in regards to YTD revenue received vs. received budgeted revenue YTD.

A motion was made by Mrs. Hutchinson to approve the FY24 Audit Report as presented and was seconded by Mr. Haselhorst.

#### Discussion:

Vendor rebates were discussed and an AP will be completed on this topic for the future.

Mr. Kinser would like to work on 100% compliance working with the auditing firm which would include assistance on journal entries, would that be feasible? Ms. Corder stated that it is possible but it would be a very costly undertaking. She also indicated that if the auditors did not find anything to improve upon, no matter how small, during their audit, this could be a red flag meaning the firm may not be looking closely enough. Small items are what helps us learn and grow. It was then suggested that a cost for assistance with journal entries be brought to Business Services.

The motion carried with unanimous roll call.

### B. Operating Expenses & Fund Balance (105 ILCS 5/17-1.10)

Ms. Corder stated that Public Act 103-0394 (SB1994) became effective on July 28, 2023. This Act requires that beginning in the 2024-2025 school year and each subsequent school year:

- Any district that does not receive federal impact aid to calculate the combined, annual average expenditures of its operational funds for the previous three fiscal years, as reported in the school district's most recently audited annual financial reports.
- That school boards annually present a written report covering the annual average expenditures of its operational funds (education, transportation and operations and maintenance) for the previous three fiscal years at a board meeting.
- If a district's combined cash reserve balance of its operational funds exceeds 2.5 times annual average expenditures of its operational funds for the previous three fiscal years, the school board shall adopt and file with the State Board of Education a written operational funds reserve reduction plan by December 31<sup>st</sup>. It also requires the State Board of Education to publish these plans on its internet website.

Requires: Public Act 103-0394 – Legislation

- Operating Funds combined – Education, Transportation, and Operations and Maintenance

- Calculation combining average annual expenditures of three Operation Funds for calculations into (Operational Funds)
- Annual presentation/report required
- Considers Excess of 2.5 times annual average expenditures
- If excess exists, added steps are required by law for a Reserve reduction plan and publishing of information on ISBE website.

North Boone is not close to the 2.5 amount needed to have to put a plan in place. This was for informational purposes only.

### C. 2024 Tax Levy Adoption

Ms. Corder presented the 2024 Tax Levy with the following changes made from the November Meeting:

- Adjusted levy amount to only reflect CPI and original new construction estimate.
  - No buffer for changes in EAV and New Property above original estimates from counties.
- Proposing a levy of \$11,684,555.00
  - Debt Services is not included in that amount.
- Estimated tax rate for 2024, 5.4189%.
- 2023 tax rate was 6.3158%.

A motion was made by Mrs. Maxey to approve the 2024 Tax Levy as presented and was seconded by Mr. Haverly.

### Discussion:

Questions included – Would this square up the issue with the County? Yes. Can this be put into a newsletter to keep the community informed? Yes, Dr. Greenlee will work on a newsletter.

The motion carried with unanimous roll call.

### D. Financial Report

The October and November Financial Reports are right on track per Ms. Corder. She did make a slight change to the layout of the graph in the November report for easier reading. These graphs will now be included monthly.

It was requested to add a symbol for on track and not on track on the graphs.

## **NEW BUSINESS**

### A. December 2024 Bills

A motion was made by Mr. Mulholland to approve the December 2024 bills as presented and was seconded by Mrs. Maxey.

Discussion:

Ms. Corder responded to the Bills questions that were received earlier from Board Members. Please note that Admin is working diligently to minimize contracted services.

She also answered the questions that were submitted from Board Members in regards to Student Activity Accounts.

Ayes: Mr. Haselhorst, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey, Mr. Mulholland and Mrs. Schilling.

Nays: None

Abstain: Mr. Haverly

The motion passed with 6 Ayes and 1 Abstention.

B. Approval of 2025-2026 School Year Calendar

Dr. Greenlee presented the 2025-2026 School Year Calendar which is similar to this year's calendar.

A motion was made by Mr. Haverly to approve the 2025-2026 School Year Calendar as presented and was seconded by Mr. Haselhorst.

Discussion:

*(none)*

The motion carried with unanimous roll call.

At 7:41 p.m. Mrs. Maxey made a motion to adjourn to Executive Session to discuss the following: *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel of the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)* and was seconded by Mr. Haselhorst.

The motion carried with unanimous roll call.

**EXECUTIVE SESSION**

A. Personnel

**RETURN TO OPEN MEETING**

At 9:08 p.m., Mrs. Maxey made a motion to return to open session and was seconded by Mr. Haselhorst.

The motion was carried by unanimous roll call.

**ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. FOIA Log
- C. Student Activity Fund Reports

**ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to adjourn at 9:10 p.m. The motion was carried by unanimous voice call.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**