

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, January 16, 2024

Rescheduled to Tuesday, January 23, 2024

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Joe Haverly, Tom Kinser, Vice President Mary Maxey and Treasurer Nan Schilling.

Absent: Secretary Brian Haselhorst and Judy Hutchinson

APPROVAL OF AGENDA

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the Agenda as presented.

The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

Ms. Corder stated that the Treasurer Reports for July, August and September were included in the packet. Ms. Corder indicated that she did these reports as soon as possible once the audit was completed and did provide them to Mrs. Schilling. She is currently working on getting the remaining three months completed and updated. All of these reports, including January's, should be completed and uploaded for the February Board Meeting.

Mr. Mulholland stated that he did extend an invitation in an email to the Board members urging them to make an appointment with Ms. Corder to go over any information necessary.

Mr. Haverly made a motion to approve the Treasurer's Reports from July, August and September as presented and Mrs. Maxey did second the motion.

Discussion:

Mrs. Schilling stated her concerns on the timeline to review the reports once presented. Mrs. Schilling did object, as Treasurer, because they are not being provided in a timely manner. She also requested to know where the money for the items that went overbudget for the previous fiscal year would be coming from.

Ayes: Mr. Haverly, Mr. Kinser, Mrs. Maxey, Mr. Mulholland

Nays: Mrs. Schilling

The motion was passed with a 4-1 vote.

SUPERINTENDENT'S REPORT

Dr. Greenlee began with weather cancellations. On January 9th and January 12th, the District did have a Snow Day and a Remote Learning Day due to the snow that was forecasted along with poor road conditions. The bitter cold days on January 16th and 17th did lead to two more Remote Learning Days. On January 17th, we were prepared to have an in-person instructional day, however there were several buildings that had different issues occurring that made it impossible. Manchester Elementary, Capron Elementary and the Middle School all had heating units that froze, which were unfortunately our new units. At the High School, a sprinkler pipe burst and at Poplar Grove Elementary, there was a broken water main by the school which resulted in a boil order within that area of the Village. And finally, this morning on January 23rd, we were dealing with the ice storm. It was decided to have a Late Start day in order for the roads to be cleared and get the students into the schools safely. Dr. Greenlee thanked all of our bus drivers and Vienna for helping get the day rolling at the last moment.

With the extremely cold days that we experienced, the cold air was getting in through the cold air ducts on the new univents causing the sensors within the units to freeze up. At the moment, our staff has sealed up those ducts, which is a short-term fix. Dr. Greenlee will keep the Board apprised as to how this is going to be corrected for a permanent fix. He did thank Jim Nolen and Dean Schultz for all of their hard work to get all of the units fixed for the time being. They have both put in a lot of long hours to get to where we are today to allow students and staff to have heat all the while dealing with everything else necessary within the District.

Upcoming dates to remember: C.I.A. Meeting and Board Retreat on January 24, 2024. Business Meeting on February 13, 2024. February 20, 2024 is the next Board Meeting. Policy Committee will meet on March 6, 2024. Dr. Greenlee will touch base with both Mr. Haselhorst and Mr. Haverly to schedule the next Facility/Long Range Planning Committee Meeting in the near future.

Discussion:

Mr. Kinser asked if the univents were in a completed/signed off state or were they still under construction? They were in a signed off state, however, there are still some open items that both the architect and engineer are fully aware of that still need to be rectified along with having Trane come in for additional assistance. Mr. Kinser asked if he had additional questions, could he please reach out for answers. Yes, and they will be

addressed. If there are immediate answers to the questions, Dr. Greenlee will send those out to all Board Members. Mr. Mulholland did add that he has requested a more in-depth report for the Facility/Long Range Planning Committee Meeting.

Mrs. Schilling is concerned that we have used a majority of our ESSER funds available to the District on these units and are now having to shut down classrooms to address issues and repairs already. Whose hands is this issue in currently and what is the status on the project? It is now in the District's hands and an update on the ESSER funding will be provided.

Mr. Haverly and Mrs. Maxey stated that anything not addressed at the next Business Services Meeting will then be addressed at the next Facility/Long Range Planning Meeting.

Mr. Mulholland asked how many Remote Learning Days is the District allowed to use. The answer is five (5). Once we have used those days, the next days will be considered snow days and will be added on at the end of the school year with the allocated emergency days. Our first day off on January 9, 2024 will be made up in April and this information has been provided to our families.

COMMITTEE REPORTS

Policy Committee

The next Committee Meeting will be held on March 6, 2024.

Business Services Committee

The next committee meeting will be on February 13, 2024.

Facility/Long Range Planning Committee

The next committee meeting date is TBD. Dr. Greenlee will work with Mr. Haselhorst and Mr. Haverly to set that date as soon as possible.

Curriculum, Instruction and Assessment Committee

The next committee meeting will be held on January 24, 2024 at 4:45 p.m.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – December 19, 2023
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified – Hire				
2. Non-Certified – Hire				
District	Kristi Forsell	Bus Aide	\$14.00/hour	TBD
3. Non-Certified – Transfer				
MS	Hobie Jones	Head Custodian	Head Cust Step 4	01/03/2024
4. Non-Certified – LOA/FMLA				
UE	Amanda Smith	Paraprofessional	N/A	02/19/2024- 03/15/2024
5. Non-Certified - Resignation				
MES/ CES	Laura Znoy	Assistant Custodian	N/A	01/08/2024
6. Non-Certified – Retirement				
PGE	Dave Ulrich	Head Custodian	N/A	06/10/2024
6. Extra-Curricular - Hire				
MS	Abigail Hopkins	MS Choir	Group V, Year 2 (1/2 stiped)	12/18/2023
MS	Tyler Harris	Wrestling Coach	Group VI, Year 1	Winter 23/24 Season
HS	Mitch Massino	Varsity Baseball Assistant Coach	Group III, Year 3	Spring 23/24 Season
HS	Larry Sarver	JV Baseball Coach	Group III, Year 1	Spring 23/24 Season
6. Extra-Curricular – Resignation				
HS	Mitch Massino	JV Baseball Coach	N/A	End of 22/23 Season
HS	Lennie Doetch	Assistant Football Coach	N/A	End of 23/24 Season

C. Approval of NIIPC Agreement

Discussion:

Mrs. Schilling specified that she would like it noted in the minutes, in regards to the Treasurer’s Report, when she has concerns in regards to the report.

Ayes: Mr. Haverly, Mr. Kinser, Mrs. Maxey, Mr. Mulholland

Nays: Mrs. Schilling

The motion was passed with a 4-1 vote.

UNFINISHED BUSINESS

A. Strategic Plan Update

Mrs. Neri gave an update on the Strategic Plan, Goal 3: Workforce. She spoke in regards to the Teacher Vacancy Grant that the District has received. The Grant is aimed at addressing

shortages with resources to attract, hire, support, and retain teachers. The amount of the Grant is \$92,164.00.

The current plans for this year in regards to the Grant are as follows:

1. \$10,000 – leadership training (admin team)
2. \$14,000 – Behavior Solutions (10 people)
3. \$47,000 – BCBA
4. \$7,300 – LRP conference (special education)

The plans for Years 2 and 3 of the Grant:

- Will be developed by administration in collaboration with NBEA and NBESS.

B. Final Audit Summary

Ms. Corder presented the Final Audit Summary that was completed by Gorenz and Associates, Ltd. on their behalf.

A motion was made by Mrs. Maxey to accept the 2023 Final Audit Summary by Gorenz and Associates, Ltd. as presented and was seconded by Mr. Haverly.

Discussion:

Mrs. Schilling objected to the auditor's recommendation that the Treasurer prepare a separate bank/investment reconciliation each month. Bank statements should be provided to them directly from the financial institutions as well as district reports from the Business Manager. Once the treasurer reconciles then a comparison to ensure accuracy can be completed. She stated that this is something that this Board has not been doing and it is not right to expect the Treasurer to do so now with the amount that the Budget is over. This recommendation is being brought for discussion at the Business Services Meeting on February 13, 2024 before a definite action takes place.

Ayes: Mr. Haverly, Mr. Kinser, Mrs. Maxey, Mr. Mulholland

Nays: Mrs. Schilling

The motion was passed with a 4-1 vote.

NEW BUSINESS

A. January 2024 Bills

A motion was made by Mr. Mulholland to approve the January 2024 bills as presented and seconded by Mrs. Maxey.

Discussion:

(none)

The motion carried by unanimous roll call.

B. Farmland Rental Agreement

A motion was made by Mrs. Maxey to approve the Farmland Rental Agreement as presented and was seconded by Mr. Kinser.

Discussion:

Mr. Mulholland did request that the Farmland Rental Agreement be added to the agenda in October going forward.

Ayes: Mr. Haverly, Mr. Kinser, Mrs. Maxey, Mr. Mulholland

Nays: None

Abstain: Mrs. Schilling

The motion passed with 4 Ayes and 1 abstention.

EXECUTIVE SESSION

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).

The motion was carried by unanimous voice vote.

The following members were present: Joe Haverly, Tom Kinser, Mary Maxey, Ed Mulholland and Nan Schilling. Also present: Dr. Greenlee.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to recess to Open Session at 7:22 p.m. The motion was carried by unanimous voice vote.

RECOMMENDATIONS FROM EXECUTIVE SESSION

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve up to 30 sick bank days for employee 2024-01-A, contributed from any NBEA member for the remainder of the 2023-2024 school year.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Enrollment
- C. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to adjourn at 7:37 p.m. The motion was carried by unanimous voice vote.

PRESIDENT _____

SECRETARY _____

APPROVED: