

North Boone Community Unit School District No. 200

**Minutes of the Regular Meeting of the
Board of Education**

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, April 25, 2023 - Rescheduled

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst (via phone), Joe Haverly, Judy Hutchinson, Mary Maxey, Nan Schilling and Becky Self (arrived at 6:33).

APPROVAL OF AGENDA

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the Agenda as presented. The motion was carried by unanimous roll call.

AUDIENCE TO VISITORS

Michael Miller, the building substitute teacher at the High School, spoke about the need to continue with the building substitute teachers next year. Mr. Miller has been subbing for 9 years in a total of 7 Districts. North Boone and Marengo have been his favorite by far. He agrees with our Mission Statement 100% that this is all about the students. He has really enjoyed his time at North Boone High School and is concerned about the decision to eliminate the building subs. He broke down his salary versus what we pay a substitute teacher on a daily basis. After doing this, his position seems to be the better financial decision. He noted that two students from the high school, did get a petition together to retain Mr. Miller for next year and received 240 signatures. He feels that his dedication to the students is really paying off. In his opinion, consistency is key with students, and having the same substitute allows for that. Please consider keeping the building substitute teachers.

TREASURER'S REPORT

Dr. Greenlee stated the Treasurer's Report is as presented. Mrs. Schilling asked for clarification as to why the balance for O&M is negative. Dr. Greenlee will look into this and report his findings to the Board members as soon as possible.

SUPERINTENDENT'S REPORT

Dr. Greenlee stated that the District newsletter should be received in the mail, to all residents, within the next couple of weeks. This newsletter will contain information regarding our HVAC projects, Capron Elementary School's exemplary status, recognizing our cheerleaders, what items are happening due to the strategic plan and an update on our District's physical management.

It was noted that we are continuing to screen for pre-kindergarten and have a large number of students that are signing up. Currently, we have 2 teachers with both AM and PM classes. If the numbers allow, Dr. Greenlee would like to open up a third section and would utilize existing staff to make this happen with no additional cost to the District.

A preconstruction meeting was held with Hartwig to make sure that everything is all set and ready to move the units into place on May 31st to begin installation. We are awaiting the estimate on the additional labor from them and are looking to have it prior to the work being started.

Dr. Greenlee stated we are waiting on the final cost adjustments from the Capron Parking Lot project from Stenstrom. We have been going back and forth with them in regards to the numbers that they have given. These numbers are from the additional "bad" ground soil that had to be removed and the additional ground work that needed to be done to pass the compaction test. Once the final numbers are received, they will be brought to the Board for approval.

On Thursday, Dr. Greenlee and Dr. Zelek will be meeting with Erickson Engineering to see the concepts from the Athletic Fields. Once these are received, they will take both Erickson's concepts and Greg Stahler's concepts and bring them to the Committee Chairs to figure out what the next steps will be. Once this is done, we will set a date for a Facilities Meeting. We will also then need to set a date for a Policy Committee Meeting as we have received a PRESS release.

From May 2- May 6, we have about 50 students from Capron, Manchester and Poplar Grove that will have artwork displayed at the Art Fair at the Boone County Museum of History. If you get a chance, please stop on out and see all of the students' art work.

Dr. Greenlee informed everyone that on Channel 39 tonight, there will be an interview with Lexi Booth, from the Upper Elementary School, about the SEL work that she has been doing. Mr. Mulholland asked if Lexi could be brought to the next meeting for the Board to discuss what she is doing. Dr. Greenlee will look into this.

A question was asked in regards to the parking lot and Dr. Greenlee explained that this is for the Capron parking lot, which is finished, but had some change orders that are being reviewed with specific details shown.

Mrs. Self inquired if the newsletter that is being sent out, is this something new that is being done? Dr. Greenlee stated that we have contracted with Chartwell in response to our new Strategic Plan and it is new to us this year. It is one of the goals from the Strategic Plan.

In regards to Erickson Engineering, Mrs. Self mentioned that there are agencies that are part of the Co-op that this work is all that they do for high schools all over Illinois. Is there a reason that we are avoiding them? Dr. Greenlee asked for some names and he will reach out to them for information. Erickson did come and do the concept drawings at no cost to the District. Dr. Zelek has used Erickson for athletic field work in the past. Several members would like to receive bids from several companies after a concept is approved.

COMMITTEE REPORTS

Policy Committee

The next Policy Committee meeting is TBD. A new PRESS release has been received.

Business Services Committee

A Joint Business Services and Facilities Committee Meeting was held on April 11, 2023.

Mrs. Maxey noted that the HVAC Phase II Bids were discussed, HVAC Phase I update was given, summer work was discussed, technology purchases, transportation purchases and athletic training services were reviewed and are included in today's Board packet. The Capron parking lot was also discussed. Upcoming items will be Literacy Resources to purchase as well as Health Insurance renewal rates.

Facility/Long Range Planning Committee

A Joint Business Services and Facility/Long Range Planning Committee Meeting was held on April 11, 2023.

Mr. Haselhorst reiterated what Mrs. Maxey said in the Business Committee report. He would like a meeting scheduled as soon as we hear from the engineer to start moving forward.

Curriculum, Instruction and Assessment Committee

The next Curriculum, Instruction and Assessment Committee meeting will be held on May 10, 2023 at 4:45 pm.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the consent agenda as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland and Mrs. Self.
Nays: Mrs. Schilling

The motion passed by a 6-1 vote.

- A. Minutes of the Regular Meeting of the Board, March 21, 2023
- B. Minutes of the Special Meeting of the Board, March 14, 2023
- C. Minutes of the Joint Business Services and Facility-Long Range Planning Committee Meeting, April 11, 2023

UNFINISHED BUSINESS

Strategic Plan Update

Dr. Greenlee gave an update on three items and will bring the Strategic Plan back next month for a more in depth over view.

Goal 1 – at the May CIA Committee Meeting, a recommendation will be coming from the K-4 Literacy Team for new a new Literacy Resource program. This will be brought to the May Board meeting. This is one of the largest and most important ones that we have in the District.

Goal 2 – The Instruction Technology Committee has been meeting regularly and working hard to put together a resource hub for teachers to share lessons and videos to enhance instruction.

Goal 3 – The schedule from the last Teacher’s Institute Day was included on the slide show. All of the sessions were aligned to the Strategic Plan.

This is a brief summary and will be expanded upon in more detail at the next Board Meeting with Kari Neri.

NEW BUSINESS

April 2023 Bills

A motion was made by Mrs. Schilling and seconded by Mrs. Self to approve the April 2023 bills as presented with the understanding that the Treasurer’s Report still needs further clarification.

The motion was carried by unanimous roll call.

ACCEPTANCE OF CANVASS OF ELECTION

Per Julie Bliss, Boone County Clerk and Recorder, the official results are provided and the county did certify the results on April 18, 2023.

A motion was made by Mrs. Hutchinson and seconded by Mrs. Self to accept the Canvass of Election as presented.

The motion was carried by unanimous roll call.

ADJOURN *Sine Die*

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to Adjourn Sine Die.

The motion was carried by unanimous roll call.

REORGANIZATION OF THE NORTH BOONE CUSD BOARD OF EDUCATION

A. Reconvene Meeting

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to reconvene the Board Meeting and reorganize the North Boone Board of Education.

The motion was carried by unanimous roll call.

B. Administration of Oath to Newly-Elected Board Members

Mrs. Hutchinson administered the Oath of Office to the newly elected Board members:
Joe Haverly

Mary Maxey
Ed Mulholland

C. Election of President *Pro Tempore* Officers

A motion was made by Mrs. Maxey and seconded by Mr. Haverly nominating Mr. Mulholland as the President Pro Tempore.

The motion was carried by unanimous roll call.

D. Nomination/Election of Officers

President *Pro Tempore*, Mr. Mulholland, called for nominations for the office of President of the Board of Education, which office is to be held for two years:

Mrs. Schilling nominated Mrs. Hutchinson with a second by Mrs. Self.

Mrs. Maxey nominated Mr. Mulholland with a second by Mr. Haverly.

Votes were as follows:

For Mrs. Hutchinson: Mrs. Hutchinson, Mrs. Schilling and Mrs. Self

For Mr. Mulholland: Mr. Haselhorst, Mr. Haverly, Mrs. Maxey and Mr. Mulholland

Mr. Mulholland was declared President of the Board of Education.

Newly elected President, Mr. Mulholland called for nominations for the office of Vice President of the Board of Education, which office is to be held for two years:

Mr. Haverly nominated Mrs. Maxey.

Mrs. Schilling nominated Mrs. Hutchinson

Votes were as follows:

For Mrs. Maxey: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey and Mr. Mulholland

For Mrs. Hutchinson: Mrs. Schilling and Mrs. Self

Mr. Mulholland declared Mrs. Maxey the Vice President of the Board of Education.

Mr. Mulholland called for nominations for the office of Secretary of the Board of Education, which office is to be held for two years.

Mrs. Maxey nominated Mr. Haselhorst.

Mrs. Hutchinson nominated Mrs. Schilling.

Votes were as follows:

For Mr. Haselhorst: Mr. Haselhorst, Mr. Haverly, Mrs. Maxey and Mr. Mulholland

For Mrs. Schilling: Mrs. Hutchinson, Mrs. Schilling and Mrs. Self

Mr. Mulholland declared Mr. Haselhorst the Secretary of the Board of Education.

Mr. Mulholland called for nominations for the office of Treasurer of the Board of Education, which office is to be held for 1 year.

Mrs. Hutchinson nominated Mrs. Schilling.

Mrs. Maxey nominated Mark Olson.

Votes were as follows:

For Mrs. Schilling: Mr. Haselhorst, Mrs. Hutchinson, Mrs. Schilling and Mrs. Self

For Mark Olson: Mr. Haverly, Mrs. Maxey and Mr. Mulholland
Mr. Mulholland declared Mrs. Schilling the Treasurer of the Board of Education.

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the Agenda as presented.

The motion was approved by unanimous roll call.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the Consent Agenda as presented.

The motion was approved by unanimous roll call.

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
District	Elizabeth Saveley	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/ hour plus TRS	June 5-30, 2023
District	Dawn Seipts	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Sarah Kint	Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Sarah Atayde	EL Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Drew Swenson	EL Elem. Summer School Teacher (4.0 hours/day for 5 days/week)	\$25.00/hour plus TRS	June 5-30, 2023
District	Elaine Ahrens	UE Summer School Teacher	\$25.00/hour plus TRS	June 5-30, 2023
District	Heather Walsh	Elem. Summer School Administrator	\$2,100 plus TRS	June 5-30, 2023
District	Jeff Corn	HS Summer School Administrator	\$2,100 plus TRS	June 5-30, 2023
District	Allison Louis	MS Summer School Administrator	\$2,100 plus TRS	June 5-30, 2023
District	Jarrold Peterson	UE Summer School Administrator	\$2,100 plus TRS	June 5-30, 2023
2. Certified - Resignation				
3. Certified - FMLA				

MES	Terri Weiser	Special Education Teacher	N/A	3/20/2023-End of 22/23 School Year
4. Non-Certified - Hire				
HS	John Ortgiesen	Assistant Custodian	Asst. Cust Step 7	4/3/2023
HS	Bruce Walters	Head Custodian	Head Cust Step 7	3/1/2023
District	Bridgette Shook	Elem. Summer School Secretary (3.5 hours/day for 5 days/week)	Per NBESS schedule	June 5-30, 2023
District	Chris McKibben	Summer School Nurse (3.5 hours/day for 5 days/week)	Per NBESS schedule	June 5-30, 2023
District	Isabelle Seipts	Elem. Special Education Summer School Para (3.5 hours/day for 5 days/week)	Per NBESS schedule	June 5-30, 2023
5. Non-Certified - Resignation				
6. Extra-Curricular - Hire				
HS	Lindsey Jackson	Girls' Varsity Basketball Assistant Coach	Group II, Year 1	2023/24 Season
MS	Reid Fleegeer	Assistant Track Coach	Group V, Year 1	2022/23 Season
6. Extra-Curricular - Resignation				
MS	Patty Wolski	Football Cheerleading/Dance	N/A	End of 2022/23 Season
MS	Patty Wolski	Basketball Cheerleading/Dance	N/A	End of 2022/23 Season
HS	Keven Hohenzy	Junior Class Advisor	N/A	End of 2022/23 School Year

NEW BUSINESS

A. HVAC Phase II Bid

Dr. Greenlee presented the lowest bid of the five received for the HVAC Phase II from Ceroni Construction. This was presented at the Joint Facilities and Business Committee meeting on April 11, 2023. Ceroni Construction's bid came in at \$811,975 which will cover the rooftop units for the gym at Manchester Elementary, two above the gym at Poplar Grove Elementary, the gym at Capron Elementary as well as the cafeteria at Capron Elementary. It was also recommended at the committee meeting that the Board accept the alternative bid to add condenser units for the units at Manchester and Poplar Grove Elementary Schools. This work will take place in the Summer of 2024.

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the proposal by Ceroni Construction of \$811,975 for the HVAC Phase II.

Mrs. Schilling is very concerned about the overcharges that we have already received in regards to Phase I, which was discussed at the Committee Meeting. These overcharges include the boilers at the Upper Elementary and at Poplar Grove Elementary. It was asked who is going to hold someone accountable for these bids to keep the contractors within the scope of work at the price that was bid? Mrs. Schilling would like to see whomever is enforcing the contract and dealing with all of the change orders be present at the meetings. There are several projects that need to be done however it seems we cannot stay on budget with the projects that we are already doing to allow any others to be completed.

Mrs. Hutchinson understands that we have to finish the work. Is there a way to make this work and stay within budget? She feels that this is an example of how to use our Board Members and their personal strengths.

Dr. Greenlee did state that two of the additional costs pertained to the boilers that went out at Poplar Grove Elementary and at the Upper Elementary. These were unforeseen circumstances and were not included on the original proposal. He also mentioned that our original budget amount for Phase II was derived two years ago and unfortunately pricing has gone up on material and labor substantially. Another issue on costs was that the univents for Phase I did not arrive on time which resulted in an increase in labor costs.

Mr. Haverly asked if this was presented to Dr. Zelek. He is aware and has already worked it into the budget.

Mrs. Self inquired as to why we were voting on Phase II when we still do not have Phase I completed or the final numbers. Dr. Greenlee stated it is all a matter of timing and getting the material when needed. Phase I will be finished this Summer and Phase II will begin in the Summer of 2024 but the equipment does need to be ordered early so that we are not pushed back again. The ESSER money is no longer available as of September 30, 2024. Mrs. Self explained that knowing where we stood exactly with the ESSER funds and what will still be coming would be very beneficial in this case.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Maxey and Mr. Mulholland.

Nays: Mrs. Hutchinson, Mrs. Schilling and Mrs. Self.

The motion passed by a 4-3 vote.

Dr. Greenlee presented the alternative bid that would add air conditioning condensers to the units at Poplar Grove and Manchester. Ceroni Construction's bid was \$123,900. Dr. Zelek's recommendation was to approve the bid to start a precedence to include air conditioning for future projects.

A motion was made by Mrs. Maxey and seconded by Mrs. Haverly to approve the alternate bid from Ceroni Construction for \$123,900 as presented.

Mrs. Schilling questioned why this was not in the original proposal as it was included in the bid package. Is this a double bid?

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Maxey and Mr. Mulholland.

Nays: Mrs. Hutchinson, Mrs. Schilling and Mrs. Self.
The motion passed by a 4-3 vote.

B. Technology Purchases

- a. Dr. Greenlee presented a Lease Proposal from Providence Capital Network for 228 Chromebooks for students and 50 replacement Laptops for our staff at the High School. These are necessary to maintain our refresh cycles that have been established within our Technology Plan. Leasing these will cost less in the long run and helps the Tech team with not having to dispose of them at the end of their life.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Lease option from Providence Capital Network as presented.

Mrs. Self asked how the rotation is done. The rotation is done every four years. Was the Co-op contacted? Dr. Greenlee said that we did not get anything back from the Co-op. Dr. Zelek has used a leasing program at his old district with the buy back program far outweighed purchasing the ChromeBook. We will still repair the ChromeBook on our own and charge the student as necessary.

This will come out of the Tech Fund.

At the Committee Meeting, Jerry Rudolph stated that he was very interested in this program and recommends that the Board approve the proposal.

The motion was carried by unanimous roll call.

- b. Dr. Greenlee presented the recommendation that the Board approve the purchase of 9 Smart Touch TV's and 7 mounts from Howard Technology Solutions for \$32,180. These are what are now replacing the Smart Boards in classrooms.

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the purchase of Smart Touch TV's from Howard Technology Solutions.

Mrs. Self asked how many will we be needing in the future. Dr. Greenlee will get that number.

Mrs. Hutchinson asked if there are any of these that are portable. No, they are not.

The motion was carried by unanimous roll call.

C. Athletic Training

Dr. Greenlee presented the proposal from Precision Sports Training in the amount of \$90,000 to provide athletic training for both the High School and Middle School for practices and games for the 23/24 school year.

A motion was made by Mrs. Maxey and seconded by Mrs. Schilling to approve the contract for Precision Sports Training for the 23/24 school year.

Mrs. Schilling wants to make sure that they will be providing concussion protocol with all procedures in place. This will be made sure it is included and how it will be handled with return to learn and return to play.

Mr. Mulholland inquired if any staff member would be interested in being the trainer. Dr. Greenlee stated that there was no interest shown. It was also asked if they would assist with strengthening and conditioning as well as rehab and they do provide that.

The motion was carried by unanimous roll call.

D. Transportation Purchase

Dr. Greenlee presented a recommendation that the Board approve the purchase of an activity bus from Midwest Transit for \$55,466. This does include a trade in value for bus #71. Depleted supply for bus sales doesn't allow us to keep our typical rotation cycle in place for this year. By trading in one regular school bus for an activity bus, this still leaves us with 3 spare buses for regular roughs and the additional activity bus will provide us with versatility for our sports teams to have transportation when drivers are unavailable. Next year, our hope is to catch us back up in the purchasing cycle to maximize our transportation reimbursement.

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the purchase of an activity bus from Midwest Transit as presented.

The motion was carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 7:52 p.m.

The motion was carried by unanimous roll call.

PRESIDENT _____

SECRETARY _____

APPROVED: