

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, July 16, 2024

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:37 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Joe Haverly, Judy Hutchinson, Tom Kinser, Vice President Mary Maxey, and Nan Schilling (via Google Meet)

Absent: Secretary Brian Haselhorst

APPROVAL OF AGENDA

A motion was made by Mrs. Hutchinson and seconded by Mr. Kinser to approve the Agenda as presented.

Ayes: Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey, and Mr. Mulholland

Nays: Mrs. Schilling

The motion passed with 5 Ayes and 1 Nay

AUDIENCE TO VISITORS

(none)

TREASURER'S REPORT

The Treasurer's Report is as presented. This is the first report submitted by our new Board Treasurer, Cathy Nelson. Stacey Corder did clarify a few items as this report is in a new format which also includes a listing of the District's investments checking account balance.

Discussion:

Mr. Mulholland reminded the Board that any questions for Cathy Nelson can be directed to either Dr. Greenlee or Ms. Corder.

SUPERINTENDENT'S REPORT

Dr. Greenlee was unable to attend the meeting. In his place was Mr. Marc Eckmann, Principal at North Boone High School. Mr. Eckmann did meet with Dr. Greenlee prior to the meeting in regards to the Superintendent's Report.

Mr. Eckmann gave an update on the HVAC Phase I work. Ceroni and Trane have been out to Poplar Grove Elementary, Capron Elementary, Manchester Elementary and the Middle School to inspect all of the new univents. The report regarding which walls will need to be repaired will be in shortly. The costs will be compiled once the report has been received.

In regards to the HVAC Phase II project, the venting and electrical has all been completed at Poplar Grove Elementary School, Capron Elementary School and Manchester Elementary School. At Capron Elementary, the condensers have been installed and the remaining will be installed this week at Poplar Grove and Manchester.

Mr. Eckmann shared the status of the Life Skills Restroom at the high school. Currently the flooring and plumbing are being completed and everything should be done by the first week of August.

The Joint Annual Conference is coming up in November. Please contact Andrea Sowers if you would like to attend. Mr. Eckmann announced that North Boone will be presenting at the Conference on Friday, November 22nd. The title of our session is “Small Districts Making Big Decisions”. Stacey Corder, Kari Neri, and Mr. Mulholland will be presenting.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated that the Second Reading and Approval of Policies are included on the evening’s agenda for final vote. The next meeting date is TBD.

Business Services Committee

The next meeting is scheduled for August 13, 2024 at 6:00 p.m.

Facility/Long Range Planning Committee

The next meeting date is TBD.

Curriculum, Instruction and Assessment Committee

The next meeting date is TBD.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – June 18, 2024
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
1. Certified - Hire				
CES	Kelly Kerchner	Principal	\$90,000 plus TRS	July 1, 2024
2. Certified - Resignation				
PGE	Tylor Behrends	Special Education Teacher	N/A	June 25, 2024
3. Certified – Change/Transfer				
MS/UE to MES	Brandon Meyer	Assistant Principal to Principal	\$80,000 plus TRS	July 1, 2024
3. Non-Certified – Change/Transfer				
HS to District	Julie Antonsen	Head Cook to Food Service Director	\$45,000 plus IMRF	July 1, 2024
4. Non-Certified - Hire				
District	Ward Green	Bus Driver	\$33.00/Route	TBD
District	Colin Olsen	Bus Driver	\$33.00/Route	TBD
5. Non-Certified - Resignation				
MS	Jason Mamer-Cox	Nurse	N/A	End of 23/24 Year
District	Samantha Kern	Bus Aide	N/A	July 10, 2024
UE	Amanda Harris	Teacher Assistant	N/A	End of 23/24 Year
6. Non-Certified – FMLA				
District	Matt Williams	Grounds	N/A	July 8, 2024
7. Extra-Curricular - Hire				
MS	Anthony Libit	Athletic Director	Group III, Year 1	24/25 School Year
PGE	Linnea Lerch	Mentor (half stipend)	Group VI, Year 3	24/25 School Year
District	Alexis Booth	Mentor (half stipend)	Group VI, Year 1	24/25 School Year
HS	Kathleen Podraza	Mentor (half stipend)	Group VI, Year 1	24/25 School Year
HS	Diana Vlase	Mentor (half stipend)	Group VI, Year 1	24/25 School Year
HS	Megan Nilson	Mentor (half stipend)	Group VI, Year 3	24/25 School Year
UE	Elaine Aherns	Mentor	Group VI, Year 8	24/25 School Year
8. Extra-Curricular - Resignation				
MS	Jason Mamer-Cox	Athletic Director	N/A	End of 23/24 Year
HS	Johnny Lammersfeld	Instrumental	N/A	End of 23/24 School Year
HS	Johnny Lammersfeld	Vocal	N/A	End of 23/24 School Year

MS	Johnny Lammersfeld	Instrumental	N/A	End of 23/24 School Year
HS	Megan Nilson	Color Guard Coach	N/A	End of 23/24 Season

- C. OT/PT Contracts
- D. Addition of 1:1 Paraprofessional at PGE
- E. North Boone 200 Running Start Program 2024-2025

Discussion:
(none)

Ayes: Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey, Mr. Mulholland, and Mrs. Schilling
 Nays: None
 Abstain: Mr. Haverly

The motion passed with 5 Ayes and 1 Abstention.

UNFINISHED BUSINESS

A. Finance Update

Ms. Corder presented a Finance Update for June 2024. This is not only the June month end but also the year end, unaudited, update. Following are the Budget Highlights (unaudited):

- Ed Fund Revenue was \$1,576,799 higher than budgeted
 - Interest, Lunch collections, FY23 rev was not in the budget
- Ed Fund Expenses were \$45,819 higher than budgeted
 - Benefit allocations not correct
 - Outplacement Costs
 - Purchase Services
 - The way items were coded in the past
 - Budgeted for sub nurses in salary accounts, not contracted services
- O&M Fund Revenue \$217,441 lower than budgeted
 - Adjustment of investment balances (auditors will be looking into this)
- O&M Fund Expenses \$56,391 lower than budgeted
 - Coding and timing
- Transportation Fund Revenue \$606,708 higher than budgeted
 - Interest allocation, State reimbursements
- Transportation Fund Expenses \$355,505 lower than budgeted
 - Capital equipment – not all purchased
 - Contracted services less – this was an estimate at budget time
- Working Cash Fund Revenue \$78,732 higher than budgeted
 - Interest allocation
- Working Cash Fund Expenses – none

Ms. Corder stated as a reminder that she does tend to budget conservatively and she is very confident that the District will end in a much better position than was budgeted.

Discussion:

Mr. Eckmann asked for clarification that the District operated in the “black” this year and not the “red”? That is correct.

Mr. Kinser asked what the Board approved as a deficit budget which was \$2.4 million deficit for all funds. The projected bottom line is looking to be approximately \$370,000 to the positive. This is still dependent on the Auditors.

Mrs. Hutchinson asked if this takes into account anything that may be coming the District’s way in regards to HVAC Phase I wall repairs. Ms. Corder explained that since the District works on a cash basis, any work necessary will fall into FY25’s budget.

Mr. Haverly thanked Ms. Corder for the summary and that he appreciates all of her work.

Mrs. Schilling would still like to look at the revenue a little closer to see why we are now ahead and questioned if the District has looked into the compensation for the over taxation from the Boone County mistake on the taxes that Mr. Newport spoke about at the last Board Meeting? Ms. Corder can only present what is actually on the books.

Mr. Haverly did add that he would like to have the policy on harassment added to the next Committee Meeting for review because as it stand it is only directed towards students and teacher but he would like to see all entities associated with the District included.

B. Second Reading and Approval of Policies

A motion was made by Mrs. Maxey to approve the Policies as presented and was seconded by Mr. Kinser.

Discussion:

(none)

The motion was carried by unanimous roll call.

NEW BUSINESS

A. July 2024 Bills

A motion was made by Mr. Mulholland to approve the July 2024 bills as presented and was seconded by Mrs. Maxey.

Discussion:

There were questions asked prior to the meeting that Ms. Corder wanted to inform the Board of the outcome. A slide show of the questions with corresponding answers was presented.

The presentation was very informative and appreciated to keep transparency.

The motion carried by unanimous roll call.

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to adjourn at 7:18 p.m. The motion was carried by unanimous voice call.

PRESIDENT _____

SECRETARY _____

APPROVED: