

North Boone Community Unit School District No. 200

Minutes of the Regular Meeting of the
Board of Education

District Office

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, June 18, 2024

6:30 p.m.

CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Joe Haverly, Secretary Brian Haselhorst, Judy Hutchinson, Tom Kinser, Vice President Mary Maxey, and Treasurer Nan Schilling (via Google Meet).

APPROVAL OF AGENDA

A motion was made by Mrs. Maxey and seconded by Mr. Kinser to approve the Agenda amended without Items B and C under New Business.

The motion carried by unanimous roll call.

AUDIENCE TO VISITORS

Mr. William Randall spoke in regards to the June 2024 bills and future bills.

TREASURER'S REPORT

The Treasurer's Report is as presented.

Discussion:

Mrs. Schilling stated she did review the report and stated that we are still running in a deficit..

SUPERINTENDENT'S REPORT

Dr. Greenlee noted that the 2024 IHSA Class 2A State Runner Up Girls' Softball Team were present at the meeting. Coach Tim Fleming spoke about their fantastic season. Mr. Mulholland presented the team with Certificates from the Board of Education. This year's team included: Abigail Galarza, Avarie Torres, Camdyn Hall, Camryn Carter, Haven Hahn, Olivia Johnson, Hayden Staver, Lauren Stefek, Danielle Goodman, Marlee Alderman, Sydney Goodman, Audrey Pearce, Coach Tim Fleming, Coach Payton Abbott, Coach Kristen Stefek, Coach Kurt Kanwischer, and Coach Gabe Torres.

Mr. Curtis Newport, Boone County Treasurer, spoke in regards to the County Tax Bills. He supplied the following overview of the tax extension process and what went wrong and how it

will look moving forward. Mr. Newport distributed a synopsis of the last 5 years as shown below:

SCHOOL DISTRICT 200

| | | Capped Funds, with overlap | | | | Extension Increase | |
|-----------|-----------------|----------------------------|------------|-------------|----------|--------------------|-------|
| Levy Year | Collection Year | Levy | Extension | EAV | Rate | \$ | % |
| 2019 | 2020 | 9,655,761 | 9,398,792 | 164,866,796 | 5.70084% | | |
| 2020 | 2021 | 9,865,000 | 9,678,085 | 175,072,319 | 5.52805% | 279,293 | 2.97% |
| 2021 | 2022 | 10,158,000 | 9,932,468 | 183,297,469 | 5.41877% | 254,383 | 2.63% |
| 2022 | 2023 | 10,786,113 | 10,786,170 | 199,021,883 | 5.41959% | 853,702 | 8.60% |
| 2023 | 2024 | 11,842,314 | 11,449,334 | 219,501,159 | 5.21607% | 663,164 | 6.15% |

Mr. Newport stated that the process starts in 2 places and comes together. The Township Assessors evaluate properties (assessment after the review process). This assessed value minus the exemptions is the equalized assessed value or EAV (value of the property being taxed). A District then passes the Levy (a request to the County to collect a certain amount of taxes for the sake of the District). This is then turned into the County Clerk which then begins the extension process where the County Clerk will take the Levy and the EAV and then determine the tax rate in order to collect the correct amount of taxes. It is in the extension process done by the County Clerk that the tax cap law formally known as the property tax extension limitation law or PTELL (gets administered and the money that the District is able to receive is limited). The highest extension in the past 3 years plus a factor for inflation that maxes out at 5% and then a factor for new property added to the District. New property being assessed for the first time minus the total moneys going to be billed out and collect can go up in order to tax the new property, which doesn't affect the tax rate because the rate is calculated without it, then the property is taxed which increases the amount of the money the District can receive. There are two things that limit the total extensions and that is the Levy and the PTELL. If PTELL allows for a total extension that is more than what was levied, you will receive the levied amount. If PTELL allows for less than that, you will receive what the PTELL allows.

He noted that it was brought to his attention last year that the total extension for North Boone School District increased more than it was thought it should be allowed under PTELL. The amount did go up to 8.6% (which does not include our bond levy). This should have been capped at 5% which would indicate a 3.6% of new growth which didn't seem possible, which in fact wasn't the case. Around this time, the County Clerk was arrested which placed her on Administrative Leave and created a problem because there was no one available to answer any questions about what went wrong. Subsequently, this past spring, their software representative provided help to the County with the property tax extension because no one in the Clerk's office had the knowledge to do so. This representative is the state's foremost expert in extending taxes under PTELL and was made aware of the issue and was asked what would have gone wrong. The mistake was made by the County Clerk with the overlapping of county lines. As a result of this, there is a process that involves manually entering data into the system. An error was made in that process which in turn increased the levy. The long-term implication is that extension now becomes our aggregate tax base (the number used to calculate subsequent years). This year's extension was calculated properly. Because of the error, the District did receive all of the Levy a

year ago and now they properly administered PTELL but the problem is that the error is now part of the calculations and with the way the statutes are written, the 6.15% is legitimate. The assessed value doesn't limit how much you are going to get as it can go up and down. Without the error, the impact on the taxpayers' bills would have been that the extension would have been less, the rate would have been less which ultimately means the amount of taxes collected would have been less. Unfortunately, the error was made and will be done correctly from now on but the County cannot go back and fix the error.

Dr. Greenlee gave an update on the HVAC projects. Phase II has begun at both Capron and Manchester Elementary Schools. Those schools should be completed by the end of June. Poplar Grove Elementary will then begin in July as soon as Summer School has ended. Ceroni Piping has begun working on the Phase I issues and have a Trane technician out working along side of them.

The life skills restroom at the high school is underway. The demolition has been completed and the floors and piping have begun. The project is still set to be completed on time.

COMMITTEE REPORTS

Policy Committee

Mrs. Maxey stated that a Policy Committee Meeting was held on May 8, 2024. The first reading of these policies are included on the evening's Consent Agenda as recommended by the Policy Committee.

Business Services Committee

Mrs. Hutchinson stated that the next Business Committee Meeting is scheduled for June 11, 2024.

Facility/Long Range Planning Committee

Mr. Haselhorst stated that the Committee met on May 21, 2024 to review the HVAC options.

Curriculum, Instruction and Assessment Committee

Mrs. Hutchinson stated that the next C.I.A. Committee Meeting is TBD however, she will be meeting with Kari Neri over the Summer.

CONSENT AGENDA

A motion was made by Mrs. Maxey and seconded by Mrs. Hutchinson to approve the Consent Agenda as presented.

- A. Minutes of the Regular Board Meeting – May 14, 2024
- B. Minutes of the Special Board Meeting – May 28, 2024
- C. Personnel

| Site | Person | Position | Salary | Effective/End Date |
|------|--------|----------|--------|--------------------|
|------|--------|----------|--------|--------------------|

| 1. Certified - Hire | | | | |
|---------------------------------------|-------------------|---|---------------------------|---------------------------------------|
| District | Mark Hanaman | Summer School ESY Teacher (Grades 5-8) (4.0 hours/day for 5 days/week) | \$25.00 per hour plus TRS | June 3-28, 2024 |
| HS | Jeffrey Self | Social Studies Teacher | BA, Step 0 | 08/09/2024 |
| HS | Isabelle Phillips | Chemistry Teacher | BA, Step 0 | 08/09/2024 |
| UE | Laura Schulze | Social Worker | MS, Step 0 | 08/09/2024 |
| District | Judy Lange | Homebound Teacher | \$25.00 per hour plus TRS | June 3-28, 2024 |
| HS/MS /UE | Bailie Dill | 5-12 Music Director | MA, Step 0 | 08/09/2024 |
| UE | Alesia Welte | 6 th Grade ELA Teacher (2 Year contract) | BA, Step 0 | 08/09/2024 |
| 2. Certified – Resignation | | | | |
| MES | Molly Lilja | Principal | N/A | 06/30/2024 |
| District | Julie Brosnan | Certified District Nurse | N/A | 06/06/2024 |
| 3. Certified – Change/Transfer | | | | |
| UE/MS /HS | Jeanette Troha | SLP to .5 Transition Teacher (HS) and .5 SLP (UE/MS) | Per NBEA Schedule | 24/25 School Year |
| 4. Certified – FMLA/LOA | | | | |
| PGE | Codelyn Willis | 3 rd Grade Teacher | N/A | 08/12/2024-11/20/2024 (date revision) |
| MS | Alexis Bishop | ESL Teacher | N/A | 08/12/2024-11/21/2024 (date revision) |
| 5. Non-Certified - Hire | | | | |
| District | Sierra Cunningham | Elementary Summer School Paraprofessional (3.5 hours/day for 5 days/week) | \$14.50/hour | June 3-21, 2024 |
| District | Georgie Rodriguez | Summer School 1:1 Paraprofessional | \$16.00/hour | June 3-28, 2024 |
| District | Jennifer Pearce | UE Summer School Paraprofessional (3.5 hours/day for 5 days/week) | Per NBESS Schedule | June 3-28, 2024 |
| District | Amanda Harris | UE Summer School Paraprofessional (3.5 hours/day for 5 days/week) | Per NBESS Schedule | June 3-28, 2024 |
| CES | Lori Carlson | School Nurse | Nurse, Step 1 | 08/09/2024 |
| District | Samantha Kern | Bus Aide/Monitor | \$14.50/hour | TBD |
| District | Jamie Watts | Special Education Administrative Assistant | \$42,500 plus IMRF | 07/01/2024 |
| District | Mindy Olsen | Bus Driver | \$33.00/Route | TBD |
| CES | Ann Niles | Assistant Cook | Asst Cook/Step 7 | 08/12/2024 |
| District | Lana Warren | Bus Driver | \$33.00/Route | TBD |

| | | | | |
|---|--------------------|---|-------------------|---------------------------|
| HS | Anthony Libit | 1:1 Paraprofessional | Para120/Step 1 | 08/09/2024 |
| 6. Non-Certified - Resignation | | | | |
| District | Laurie Chudoba | Elementary Summer School Paraprofessional | N/A | N/A |
| District | Nathan Havlovic | Bus Driver | N/A | 05/20/2024 |
| District | Margarette Swanson | Bus Driver | N/A | 06/10/2024 |
| HS | Alexus Garbacz | Paraprofessional | N/A | 05/24/2024 |
| 7. Non-Certified – Transfer/Change | | | | |
| CES | Janel Sunden | Assistant Cook to Head Cook | Head Cook/ Step 4 | 08/12/2024 |
| 8. Extra-Curricular - Hire | | | | |
| HS | Jeffrey Self | Assistant Football Coach | Group II, Year 1 | 24/25 Season |
| MS | Katie Katz | Assistant Drama Coach | Group IV, Year 4 | 24/25 School Year |
| HS | Brooke Mirshak | Volleyball Coach | Group III, Year 1 | 24/25 Season |
| 9. Extra-Curricular - Resignation | | | | |
| MS | Abby Hopkins | Assistant Drama Coach | N/A | End of 23/24 School Year |
| HS | Katie Katz | Assistant Drama Coach | N/A | End of 23/24 School Year |
| HS | Autumn Lissa | JV Volleyball Coach | N/A | End of 23/24 School Year |
| HS | Alexus Garbacz | Assistant Soccer Coach - Girls | N/A | End of 23/24/ School Year |
| HS | Katie Pfligler | Assistant Varsity Volleyball Coach | N/A | 06/13/2024 |
| 10. Extra-Curricular - Volunteer | | | | |
| HS | Olivia Topping | Varsity Competitive Cheer Coach | N/A | 06/03/2024 |
| HS | Allan Torres | Volunteer Boys' Soccer Coach | N/A | 06/12/2024 |

- D. Minutes of the C.I.A. Committee Meeting of May 8, 2024
- E. Minutes of the Policy Committee Meeting of May 8, 2024
- F. Minutes of the Facility/Long Range Planning Committee Meeting of May 21, 2024
- G. Minutes of the Business Services Committee Meeting of June 11, 2024
- H. Hazardous Bus Routes
- I. 1st Reading of Policies
- J. Overnight Field Trip Request
- K. 2024-2025 Drive Right Contract
- L. Approval of 2024-2025 Parent-Student Handbook

Discussion:
(none)

The motion carried by unanimous roll call.

UNFINISHED BUSINESS

A. Finance Update

Ms. Corder presented a Finance Update for May 2024. We are in the last month of the Fiscal Year. There is still one more month of property tax money to be received. After meeting with Dr. Greenlee, Mrs. Schilling and Cathy Nelson, it was decided that Ms. Corder will add a column onto the report that will include either the amount that is remaining to come in or the amount that is left from the budget.

Mrs. Corder is very confident that the expenses will come in under budget.

Discussion:
(none)

B. Strategic Plan Update

Kim Maville presented the update for the Strategic Plan.

Goal 1, Strategy 1: MTSS

- District-based MTSS Goal: Over the course of the 24-25 school year, all schools will implement Tier 2 interventions to support students in academic priority standards.
- The MTSS Team will continue to meet next year to refine Tier 2 processes and to build Tier 3 processes.

Goal 1, Strategy 2: Effective Teams

- Our buildings are in the sustaining stage of effective teams.
- We will continue to support our School Leadership Teams and other building-level teams as they implement school improvement plans and district goals, such as MTSS.

Goal 1, Strategy 3: Curriculum & Assessment System

- Starting in the 24-25 school year, all teams will input their priority standard assessment data to Performance Matters, which is our data warehouse.
- During the 24-25 school year, the following grade levels and subjects will go through a resource review and adoption process:
 - 5th-8th grade Science
 - K-5th grade Math

Goal 2, Strategy 1: Equitable Learning Experiences

- During the 23-24 school year, we completed co-teaching training and coaching for the Upper Elementary and High School. This completes the training for grades 5-12.

Goal 2, Strategy 2: Social-Emotional Wellness

- The District SEL Team completed their work during the 23-24 school year.
 - Selected an SEL screener and curriculum.
 - Reviewed the feedback from teachers on SEL lessons selected.

- During the 24-25 school year, the administrative team will work on next steps that will be implemented at the school level.

Goal 3, Strategy 1: Attract & Retain Staff

- Mandolen Mull – Leadership Workshops
 - Burnout
 - Navigating change
 - Difficult conversations and accountability

Goal 3, Strategy 2: Professional Development for specific roles

- TOSA Position
 - Uniform IEP Paperwork
 - Consistent, district-wide Special Education communication

Goal 4, Partnerships

- This strategy still needs to be developed.

Goal 5, Finance, Facilities, & Operations

- This update was provided during the Finance Update.

NEW BUSINESS

A. June 2024 Bills

A motion was made by Mrs. Maxey to approve the May 2024 bills as presented and was seconded by Mr. Haselhorst.

Discussion:

Credit Card charges were discussed with possible new procedures. The credit card AP will be brought to Business Services Committee for review.

Ayes: Mr. Haselhorst, Mr. Kinser, Mrs. Maxey, and Mr. Mulholland
Nays: Mr. Haverly, Mrs. Hutchinson, and Mrs. Schilling.

The motion carried with 4 Ayes and 2 Nays.

~~B. July 2024 Board Meeting~~

This item was stricken from the Agenda.

~~C. Approval to Pay July 2024 Bills~~

This item was stricken from the Agenda.

D. Approval for District Sealcoating

Ms. Corder presented the quotes for sealcoating the parking lots at Capron Elementary School and at the Transportation Department. It is recommended by Mr. Nolen to approve the quote from Norwest Construction, Inc. in the amount of \$30,308.50.

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the District sealcoating by Norwest Construction as presented.

Discussion:

This is routine maintenance that is always on Mr. Nolen's schedule. The bidding process was discussed at the last Business Services Committee Meeting.

The motion was carried by unanimous roll call.

E. Approval of ATM at High School

Dr. Greenlee stated that it is recommended that the Board approve an ATM machine for the High School. The Booster Club has requested this and has received many requests of access to an ATM machine. This will support the fund-raising efforts of the Booster Club at extra-curricular events.

A motion was made by Mr. Haverly and seconded by Mr. Kinser to approve the installation of an ATM at the High School.

Discussion:

Due to safety concerns, there will not be an ATM outside at the football games.

The motion was carried by unanimous roll call.

F. Approval of Newsletter Publication

Dr. Greenlee stated that it is recommended that the District put out a newsletter to the community that would provide detail about the District tax rate and the relation it has had to the escalating tax bills of the homeowners. The communication would be to clarify the effort of our district to decrease our tax rate even while assessed values rose.

A motion was made by Mr. Haverly and seconded by Mr. Kinser to approve the publication of a District Newsletter

Discussion:

After hearing Mr. Newport's explanation, it was suggested sending out the newsletter once the budget has begun and there is a clearer indication on how this will be handled.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mr. Kinser, Mrs. Maxey, and Mr. Mulholland

Nays: Mrs. Schilling

The motion passed with 6 Ayes and 1 Nay.

EXECUTIVE SESSION

A motion was made at 7:58 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent

contracts in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2 (c)(1).

The motion was carried by unanimous roll call.

The following members were present: Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Vice President Mary Maxey, President Ed Mulholland and Treasurer Nan Schilling (via phone). Also present: Dr. Greenlee and Ms. Corder

A motion was made at 8:37 p.m. to resume Open Session by Mrs. Maxey and seconded by Mr. Kinser. The motion was carried by unanimous roll call.

Present: Brian Haselhorst, Joe Haverly, Judy Hutchinson, Tom Kinser, Mary Maxey, Ed Mulholland and Nan Schilling (via Google Meet).

RECOMMENDATION FROM EXECUTIVE SESSION

- A motion was made by Mr. Haselhorst and seconded by Mr. Haverly to accept the resignation of Nicole Difford, Principal at Capron Elementary School.

The motion was carried by unanimous roll call.

- A motion was made by Mr. Haselhorst and seconded by Mr. Haverly to accept the resignation of Molly Lilja, Principal at Manchester Elementary School.

The motion was carried by unanimous roll call.

- A motion was made by Mr. Haselhorst and seconded by Mr. Kinser to approve the 2024/2025 salaries as discussed in Closed Session.

Ayes: Mr. Haselhorst, Mr. Haverly, Mr. Kinser, Mrs. Maxey, and Mr. Mulholland
Nays: Mrs. Hutchinson and Mrs. Schilling

The motion passed with 5 Ayes and 2 Nays.

ANNOUNCEMENTS & OTHER INFORMATION

- A. FOIA Log
- B. Enrollment
- C. Student Activity Fund Reports

ADJOURNMENT

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 8:39p.m. The motion was carried by unanimous voice call.

PRESIDENT _____

SECRETARY _____

APPROVED: