

**North Boone Community Unit School District No. 200**

Minutes of the Regular Meeting of the  
Board of Education

**District Office**

6248 North Boone School Road, Poplar Grove, IL 61065

Tuesday, March 21, 2023

6:30 p.m.

**CALL TO ORDER AND ROLL CALL**

The Regular Meeting of the Board of Education was called to order at 6:30 p.m. by President Ed Mulholland.

Present: President Ed Mulholland, Secretary Brian Haselhorst, Joe Haverly, Judy Hutchinson, Mary Maxey, Nan Schilling and Becky Self (arrived at 6:35).

**APPROVAL OF AGENDA**

A motion was made by Mr. Haselhorst and seconded by Mrs. Maxey to approve the Agenda as presented. The motion was carried by unanimous roll call.

**AUDIENCE TO VISITORS**

Holly Houk, President of NBESS and a paraprofessional at Capron Elementary School, spoke in regards to NBESS. She wanted to thank the Board and Administrators for all of their work and time during their current negotiations. There is a tentative agreement being voted on tonight and she thanked them for putting their value in our support staff.

**TREASURER'S REPORT**

Dr. Greenlee stated the Treasurer's Report is as presented. There were a few questions brought up in regards to some bills that were paid and Dr. Greenlee stated that he would check into those and inform the Board on his findings.

**SUPERINTENDENT'S REPORT**

Dr. Greenlee stated that Phase II of the HVAC will be going out to bid for air handling units for installation in the Summer of 2024 and are being done in a way that we do not have to provide storage. These do go out to bid on March 21<sup>st</sup>, pre-bid meeting on March 28<sup>th</sup> and bidding will open on April 11<sup>th</sup> with bid approval at the April 18<sup>th</sup> Board Meeting.

At the next Business and Facilities-Long Range Planning Committee Meeting on April 11<sup>th</sup>, he will be bringing forth more information on a consulting firm that was shared at a previous committee meeting. These are firms that help look over large construction projects. They are a consultant that the District would hire which would protect our interests and oversee larger projects. They minimize change orders and design flaws on the completion of a job. We would be looking to have them come in and oversee the completion of Phase I and Phase II of the HVAC projects.

In the coming weeks, a mailing will be sent out to the community in regards to the District's Strategic Plan. Also, in the works is a newsletter that would keep residents up to date on the happenings within the District.

Lastly, Dr. Greenlee thanked the Administrative Team, the District Office staff and especially Mary Piskie for the communication and coordination of the two e-learning days that the District had due to the ice storm. We were between 80-85% for students on-line which is great considering that most of the Manchester area was without power for several days. The communication rate was one of the best the District has had.

A question was raised in regards to the consulting firm. Would they be just another "layer" in the process of these projects or would it be replacing a step? This year, we had Jim helping oversee the parking lot in Capron and that took away a lot of his time from the rest of his workload. A consultant would then oversee this, on the District's behalf, and have an amount that the project should entail. This consultant would make sure that everything is moving in the right direction and staying within that amount. There would be no downtime waiting for one of our staff members to come and assist with overseeing the project. Many districts are seeing a benefit on the other side with less down time, less change orders and less room for error. It is different than what the architect does. They do the design work and are not able to oversee the actual work. Dr. Zelek has worked with this particular company in the past and he brought them to Dr. Greenlee's attention on how they saved his previous district a substantial amount of money and felt it was worth looking into.

## **COMMITTEE REPORTS**

### **Policy Committee**

The next Policy Committee meeting is TBD. The second reading and approval of the policies is included in tonight's Consent Agenda.

### **Business Services Committee**

The next Business Services Committee Meeting will be held on April 11, 2023.

### **Facility/Long Range Planning Committee**

The next Facility/Long Range Planning Committee Meeting will be held on April 11, 2023.

### **Curriculum, Instruction and Assessment Committee**

At the last meeting, Summer School and K-4 Science Curriculum was discussed. Both of these items will be presented at tonight's meeting for approval.

The next Curriculum, Instruction and Assessment Committee Meeting will be held on May 10, 2023.

## **CONSENT AGENDA**

A motion was made by Mrs. Maxey and seconded by Mr. Haverly to approve the consent agenda as presented.

The motion was carried by unanimous roll call.

- A. Minutes of the Regular Meeting February 21, 2023
- B. Personnel

Site	Person	Position	Salary	Effective/ End Date
<b>1. Certified - Hire</b>				
HS	Carrie Lenzen	FACS Teacher	BA16, Step 9	8/14/2023
<b>2. Certified - Resignation</b>				
HS	Keven Hohenzky	Special Education Teacher	N/A	End of 2022/23 School Year
CES	Lisa Falk-Kopala	Permanent Substitute Teacher	N/A	5/26/2023
MES	Anne Manning	Permanent Substitute Teacher	N/A	5/26/2023
PGE	Karen Berringer	Permanent Substitute Teacher	N/A	5/26/2023
UE	Kim Hoiness	Permanent Substitute Teacher	N/A	5/26/2023
MS	Mark Hanaman	Permanent Substitute Teacher	N/A	5/26/2023
HS	Michael Miller	Permanent Substitute Teacher	N/A	5/26/2023
HS	Wes Timpe	Permanent Substitute Teacher/FACS Teacher	N/A	5/26/2023
<b>3. Non-Certified - Hire</b>				
UE	Marco Lavariega	Assistant Custodian PT	Asst. Custodian Step 1	3/8/2023
<b>4. Non-Certified – FMLA/Medical Leave</b>				
MS	Craig Johnson	Head Custodian	N/A	Additional Medical Leave 2/24/23-7/20/23
PGE	Codelyn Willis	3 <sup>rd</sup> /4 <sup>th</sup> Grade Teacher	N/A	4/17/23-8/14/23
<b>5. Extra-Curricular – Hire</b>				
HS	Patty Wolski	Football Cheer Sponsor	Group VI, Step 3	23/24 Season
HS	Patty Wolski	Basketball Sideline Cheer Sponsor	Group VI, Step 3	23/24 Season
HS	Reid Fleeger	Assistant Wrestling Coach	Group III, Step 3	23/24 Season
HS	Rob Wessel	Head Girls’ Basketball Coach	Group IA, Step 3	23/24 Season
<b>6. Extra-Curricular – Resignation</b>				
HS	Angie Mouroukas	Football Cheer Sponsor	N/A	End of 22/23 Season
HS	Angie Mouroukas	Basketball Sideline Cheer Sponsor	N/A	End of 22/23 Season
HS	Phil Baker	Assistant Wrestling Coach	N/A	End of 22/23 Season
HS	Rob Wessel	Assistant Girls’ Basketball Coach	N/A	End of 22/23 Season

- C. Minutes of the C.I.A. Committee Meeting, March 1, 2023
- D. Consolidated District Plan
- E. IHSA Membership Renewal

**UNFINISHED BUSINESS**

**A. Strategic Plan Update**

Kari Neri gave an update on the Strategic Plan in regards to Goal 1: Student Achievement, Strategy 1: Multi-Tiered System of Support (MTSS). The District Team has met for 3 sessions

this school year in October, January and March. There are still 2 more session to go this year. The Team consists of teachers, administrators and related service staff. One of the items that the group has been working on is the MTSS Guidebook. The Table of Contents was included showing Vision, Purpose, The Three Tiers – This We Believe, Assessment Systems, The Roles & Functions of Teams, Tier 1 Practices, Tier 2 Practices and Tier 3 Practices.

As an update on the goals, the 2022-2023 Goal was for 100% of North Boone Tier 1 Teams to complete 2 PLC cycles during late start days. We are right on track to meet this goal. For the 2023-2024 School Year Goal, we are looking to have 100% of the North Boone Tier 1 Teams complete 3 PLC cycles during late start days. In order to prepare for this, Mrs. Neri will be meeting with each Tier 1 team for a half day before the end of the school year.

Mr. Mulholland asked for a refresher for all as to what PLC stands for. A PLC is a Professional Learning Community. We have multiple PLC's within the District. In the Elementary schools, the Tier 1 teams are by grade level. Starting at the Upper Elementary, the teams are content area teams that are vertical meaning, for example, that the 5<sup>th</sup> and 6<sup>th</sup> grade math teachers are one team. At the high school, it is by department.

**B. Second Reading and Approval of Policies**

Dr. Greenlee stated that the first reading of these policies were approved on the Consent Agenda at the last Board Meeting. The second reading of the policies and their approval are included tonight and will go into effect once approved.

A motion was made by Mrs. Maxey and seconded by Mrs. Self to approve the policies as presented.

The motion was approved by unanimous roll call.

**C. Purchase of District Phone System**

Dr. Greenlee once again recommended to the Board to approve a new phone system for the District from Heartland for \$126,260.75. The current Cisco phone system is no longer supported and is obsolete. Dr. Greenlee and Randy Porter, the District's Network Manager, have been working diligently to get consultants out to provide us with bids for clocks, bells and PA's. However, a lot of these companies either do not have the product or the man power to even be able to provide us with a quote. They have both agreed that while they continue to look for bids on these items, they have no relevance to the initial purchase of a new phone system. Per Mr. Porter, once we do get the bells, clocks and PA's, it is only a matter of networking to make it work with this system. Our current quote was only good for 30 days and we are now a month and a half out. Should this be brought back to the Business Committee Meeting, we are looking at being over 2 months. After looking into leasing, once the interest rate was added on, the price would rise between \$14,000 - \$19,000. Dr. Greenlee is very worried about timing and getting the product installed over the summer months and staying within the parameters of the quote.

Mr. Haselhorst asked if the current PA's would integrate with the new system? Yes, they can be integrated at some of the schools. Many are original to the buildings.

Mrs. Hutchinson asked what exactly it means that our phone system is unsupported. Mr. Porter stated that the 4 routers that we have, all of them are at their “end of life”. All of the phone services go through these devices. They are basically the “brains” of the buildings. The servers no longer are supported as well. The company that did service our current phone system does not handle support any longer on any systems.

Mrs. Self asked how quickly would the work be completed? The last estimate to get the product was 30-60 days which was a month and a half ago. Mr. Porter would have to put in an order as soon as possible to hopefully get that timeframe and be installed over the Summer.

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to approve the purchase of the phone system as presented.

Ayes: Mr. Haselhorst, Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mr. Mulholland and Mrs. Self.

Nays: Mrs. Schilling

The motion passed by a 6-1 vote.

## **NEW BUSINESS**

### **A. March 2023 Bills**

A motion was made by Mrs. Hutchinson and seconded by Mr. Haverly to approve the March 2023 bills as presented.

The motion was carried by unanimous roll call.

### **B. K-4 Science Resource**

Mrs. Neri is asking for approval to purchase Mystery Science for 3 years as the resource for the K-4 Science curriculum. Currently, Inspire Science is the curriculum that is used and it does expire this year. The Alignment to all of our topics and requirements were shown between both Inspire and Mystery Science. Mystery Science is the current supplemental resource that is being used and is paid for out of Title I funds. This would then need to switch to district funds.

Quotes were received for 1, 2 and 3 years from both companies. For a 3-year contract with Mystery Science, the cost would be \$11,655 versus \$54,491 for a 3-year renewal of Inspire Science.

Mrs. Neri surveyed the staff at the beginning of this year to pilot a new source or to continue with Inspire for 1 or 2 years to help us continue to look for another option. The teachers selected to continue for one more year with Inspire and review for next year. As Mrs. Neri spoke with the teachers, Mystery Science was brought up to use in the future. The program has become more robust with their lessons, videos, etc.... It was agreed to look into formally adopting it and it was brought to the C.I.A. Committee for review. This was met with positivity from the staff.

Mrs. Hutchinson stated that since Mystery Science has become more robust since the time we first signed on as a supplemental service, it should continue to grow.

A motion was made by Mrs. Hutchinson and seconded by Mr. Haselhorst to approve the purchase of Mystery Science for a 3-year contract to replace Inspire Science. The motion passed by unanimous roll call.

**C. 2023 Summer School**

Kari Neri stated that the Summer School program will mirror what was done last year. The only changes for this year, would be the monetary amounts due to salaries and enrollment. We do anticipate similar student numbers for preK-4 and grades 9-12. However, we are anticipating smaller numbers for the 5-8 grade range. The anticipated cost is \$116,663.57 for this year. This is the high end of the range. The Budget allocations are as follows: Regular Education would be through ESSER III. The Special Education (ESY) would be through Special Education Local Funds. And finally, the ELL would be through a Bilingual Grant.

Some positive things that came out of last year's session were that we had a very large number of students in grades 5-8 that completed all of their summer school. At the high school level, 100% of the students in the Educere program, completed their work and earned their credits. For PreK-4, there will be some additional programing through the Discovery Center by the way of in-house field trips.

A motion was made by Mr. Haverly and seconded by Mrs. Hutchinson to approve the 2023 Summer School program as presented. The motion passed by unanimous roll call.

**D. District Surplus Items**

Dr. Greenlee informed the Board that the District currently has some equipment that are no longer in working condition:

- 2012 Cub Cadet 48" Zero Turn with 552 hours on it with a bad engine
- 2015 Snapper Pro 72" Zero Turn with 1542 hours on it with a bad axle.

These will either be sold or disposed of properly. This was for informational purposes only.

**E. High School Fees**

Per Dr. Greenlee, earlier this year, we had a student speak to the Board in regards to eliminating High School Parking Fees. It was noted that she did do a phenomenal job with her speech. Mr. Eckmann is here to discuss this along with the possible elimination of AP Exam Fees.

Mr. Eckmann stated that the research shows when students enter college, with some college credits already earned, their chances of success are higher than those that do not have any as they already know the rigors of college courses. Students that participate in the Running Start program and CEANCI are also at a greater advantage as well and they do not have to pay any additional costs. However, those students that are enrolled in AP courses at the

high school, do have to pay the fee for the AP exam in order to earn the credit. Many do not take the exam because of the fee that is charged. He is asking that the Board's approval to eliminate the cost of the AP exam. Since the deadline to sign up for the exam has been moved up several months, Mr. Eckmann's thoughts were that if a student signs up for the test, but does not end up taking it, then they would be charged for the exam. This year, there are approximately 78 students in AP classes. We currently have 15% of these students signed up to take the exam. He stated that while it may not be a lot of money to some families, it is to others and could be the reason that the student does not take the exam.

There was some discussion as to possibly splitting the cost. This is something that could be considered. What do the other Districts around us do? Mr. Eckmann only is aware that Belvidere is looking at also eliminating the fee. Several Board members do feel it is not about the money but that the value is in the student taking the test for the experience. We really want to encourage our students to take part in any of these programs, AP Class/CEANCI/Running Start.

In regards to the parking fees, Mr. Eckmann stated that when he started, because of Covid, there were no parking fees and there were plenty of parking spots available. The main reason that schools charge for parking is due to the lack of parking spots. He reiterated that while it may not seem like a lot of money for some families, it is for others. Many students drive in order to attend CEANCI programs or if they have shortened schedules to go to work and then for those to return for sports and activities after school. Students would still be issued a parking permit to prove that all of the cars belong to the school. This will also help identify those that are abusing the parking lot.

There was some discussion as to possibly waiving fees when students meet certain criteria.

A motion was made by Mr. Haverly and seconded by Mrs. Maxey to eliminate the fees for AP Exams and Student Parking as presented.

The motion was approved by unanimous roll call.

### **EXECUTIVE SESSION**

A motion was made at 7:17 p.m. by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1). And to discuss the collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

The motion was carried by unanimous roll call.

The following members were present: Brian Haselhorst, Joe Haverly, Judy Hutchinson, Mary Maxey, Ed Mulholland, Becky Self and Nan Schilling. Also present: Dr. Greenlee.

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to recess to Open Session at 7:49 p.m. The motion was carried by unanimous roll call.

#### **RECOMMENDATIONS FROM EXECUTIVE SESSION**

A motion was made by Mrs. Hutchinson and seconded by Mrs. Schilling to approve the 2023-2026 NBESS Contract as presented.

Ayes: Mr. Haverly, Mrs. Hutchinson, Mrs. Maxey, Mrs. Schilling and Mrs. Self

Nays: None

Abstain: Mr. Haselhorst and Mr. Mulholland

The motion passed 5-0 with two abstentions.

#### **ANNOUNCEMENTS & OTHER INFORMATION**

- A. Enrollment
- B. Student Activity Fund Reports
- C. FOIA Log

#### **ADJOURNMENT**

A motion was made by Mrs. Maxey and seconded by Mr. Haselhorst to adjourn at 7:52 p.m.

The motion was carried by unanimous roll call.

**PRESIDENT** \_\_\_\_\_

**SECRETARY** \_\_\_\_\_

**APPROVED:**