

**North Boone Community Unit School District No. 200**  
**Minutes of the Facilities-Long Range Planning Committee Meeting**  
**North Boone District Office**  
6248 North Boone School Road  
Poplar Grove, IL 61065  
Tuesday, September 17, 2024  
6:00 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Joe Haverly at 6:00 p.m. The following Committee members were present: Brian Haselhorst (arrived at 6:34 p.m.), Joe Haverly, Ed Mulholland (arrived at 6:02 p.m.), Dr. Greenlee, Stacey Corder, Jim Nolen, Dean Schultz, Nick Augustine, and Angie Koch. Also present were Mary Maxey, Tom Kinser, and Nan Schilling. Members absent were: Brandon Meyer, Chad Cunningham, and Sara Istad.

**AUDIENCE TO VISITORS**

*(None)*

**UPDATE ON PHASE I HVAC**

Per Jim Nolen, Facilities Director, they have received a recommendation from the engineer on all of the classrooms. Currently, Hartwig is taking care of their installation issues. The engineer states that there are some wall issues that would be on the District to handle but this is still being looked into. Mr. Nolen and Mr. Schultz do not believe it is a wall issue but rather a unit issue. He is waiting to hear back on a time frame for completing these issues. Trane has been in and completed the start up and the warranty work. We do have a report on all 55 units and are hoping to have everything finalized by the next Committee Meeting.

**UPDATE ON PHASE II HVAC**

Mr. Nolen stated that all of the units are up and running and have been balanced and tested. The only item remaining is at Capron Elementary with Johnson Controls and syncing it with Jim's system. This will be completed by the end of the month so that we are able to cut a check by the September 30, 2024 cutoff for ESSER.

A question was asked if a unit fell through the roof at Manchester Elementary. There has been nothing of the sort happen.

**UPDATE ON HIGH SCHOOL BATHROOM**

The high school bathroom is currently in use. There is one door on backorder and will be delivered on September 24<sup>th</sup>. There is also some work on a vent pipe and drywall that will be completed next week.

The question was asked if any outplaced students have returned? IEP meetings are still being held to transition them back to our school.

### **10 YEAR LIFE SAFETY**

The District is due for the 10 Year Life Safety next year. It was suggested that this be conducted a year earlier in order to help with long term planning for all facilities. It will help to navigate to fund certain projects in the future.

We do have a proposal from Cashman Stahler Group to conduct the 10 Year Life Safety inspection. Discussion was had to possibly switch architects. However, both Jim Nolen and Dean Schultz would like to have someone do the inspection that is familiar with our buildings. It is possible to utilize one architect for the inspection and then another to complete the work should we decide to change. For our previous survey, Wold did the inspection and Cashman Stahler did the work. After some discussion, it was decided to bring the Cashman Stahler proposal to the Board for approval to get things going.

### **CASHMAN STAHLER GROUP RECAP**

Dr. Greenlee stated that a 10-year breakdown was done for Cashman Stahler Group projects in the District showing the proposed cost versus the actual cost. This was included in today's packet as informational. There have only been 3 projects that needed change orders and one of those actually lowered the cost. A majority of the jobs have come in under the proposed amount.

### **LONG TERM PLANNING**

Dr. Greenlee stated that long-term facilities planning, in terms of the business side an understanding what we have for money is necessary in order to start working on some of the items. Combining this with the 10 Year Life Safety Survey is critical because while we would like to move forward with athletics, there are still all of the buildings to maintain.

For the FY25 Budget, in Capital Projects there is \$600,000. Once a plan is agreed upon, investments can be looked into. Ms. Corder stated that we can do an amendment to the Budget through Fund Balance at a later date.

### **ANNOUNCEMENTS**

Mr. Haverly reminded everyone that there will be both a C.I.A. Committee and a Policy Committee meeting the following day.

### **ADJOURNMENT**

The meeting adjourned at 6:35 p.m.

Submitted by:

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Brian Haselhorst, Co-Chair

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Joe Haverly, Co-Chair