

**North Boone Community Unit School District No. 200**  
**Minutes of the Facilities-Long Range Planning Committee Meeting**  
**North Boone District Office**  
6248 North Boone School Road  
Poplar Grove, IL 61065  
Tuesday, July 11, 2023  
6:00 p.m.

**CALL TO ORDER AND ROLL CALL**

The meeting was called to order by Joe Haverly at 6:00 p.m. The following Committee members were present: Dr. Greenlee, Joe Haverly, Ed Mulholland, Stacey Corder, Jim Nolen, Dean Schultz, Angie Koch (arrived at 6:05) and Chad Cunningham. Also present were Mary Maxey and Nan Schilling (arrived at 6:24). The following Committee members were absent: Brian Haselhorst, Kelly Hanaman, Heather Walsh, Sara Istad, Ken Squires and Greg Stahler.

**AUDIENCE TO VISITORS**

*(none)*

**SUMMER PROJECTS UPDATE**

Director of Facilities, Jim Nolen, gave an update on the Summer Projects.

High School:

- His team is in the process of doing preventative maintenance on the A/C units this week.
- The IT cable has been completed on the stage.
- All three parking lots will be seal coated the week of the 17<sup>th</sup> along with patching holes.

Middle School:

- Next week the “Tech” bathroom will be completed. This included epoxying the floors, new paint and new faucets.
- Patching of the parking lot will be done next week.

Capron Elementary:

- In the lunch area, both the boys’ and girls’ bathrooms are in the process of being completed. The floors were epoxied, new paint, new partitions and new faucets are being installed.
- The two new entry doors at entrances F&G are being installed and will be painted.

Poplar Grove Elementary:

- During the week of 7/24 there are four classrooms getting new carpeting installed.
- The bus parking lot will be seal coated and restriped the week of the 17<sup>th</sup>.

Upper Elementary:

- The parking lot will be patched the week of the 17<sup>th</sup>.

- A handicap access fob entrance is being installed the week of the 24<sup>th</sup>. This is due to the fact that there are more students in wheelchairs that are enrolling at the Upper Elementary. There will also need to be some access to other areas such as the playground in the very near future. The sidewalk between the Middle School and the Upper Elementary will also become wheelchair accessible the week of the 24<sup>th</sup>.

Manchester Elementary:

- There will be concrete repairs starting the week of the 24<sup>th</sup>.
- The parking lot will be patched and repaired starting the week of the 17<sup>th</sup>.

Aside from the Middle school, the remaining buildings are on target with their Summer cleaning. At the Middle School, the cleaning is going to take place going from East to West so that the HVAC project can be completed.

In regards to the Upper Elementary playground becoming handicap accessible, after some discussion, it was decided by the Committee to contact an architect to get it ADA compliant and have some plans drawn up for either the existing playground or with transferring it to a different area on the property. This could also fall under our Life Safety funding.

Chad Cunningham had a question about a missing head at the Capron Parking lot. Per Jim Nolen, it is not missing. It was designed not to be there. It is a chase for communications for a camera to be installed on the pole.

### **BUS BARN FLOOR**

The floor in the bus barn has begun to “pit” and it does have heated floors. It would be in our best interest to have the floor epoxied in order to avoid wear and tear. Jim Nolen did present three bids for epoxy contractors. Even though it is not the lowest bid, he does recommend J & Sons Coating due to the fact that they use better materials, have done work with us in the past and large examples of their work can be seen at Ingersall in Rockford. Superior Epoxy Flooring did submit the lowest bid however they diamond grind their floors and the epoxy does not adhere to it as well. Also, the mills on the type of floor that they are bidding will not hold up for the type of equipment that we have coming in and out of the shop. Going with J & Sons will give us a better material that will last longer, hence the slightly higher price tag. Also, if the proposal for J & Sons was to be sent to the Board for approval, they are prepared to start work on the 24<sup>th</sup> and the floor would be completed and ready the following week. Scott Timmerman has said that he can have the garage all cleared out by the 24<sup>th</sup> as well. The Committee agreed to have the proposal from J & Sons Coating sent to the Board for approval at the next meeting. This will come out of the Transportation funds.

### **CELL TOWERS**

The District currently has a cell tower at Capron Elementary and at Manchester Elementary that are no longer in use. The company that owns the towers has offered to sell them to North Boone for \$1.00 each. The Business Committee has asked us to continue to look into companies that will lease the towers from us. Previously, Jerry Rudolph has not heard back from anyone that he has contacted, however today he did contact three others and should hear back from them soon but he is not very hopeful. If we do purchase the towers, and do not have anyone leasing them, they are the District’s

responsibility to maintain. If we do not find someone to lease the towers and do not purchase them, it is in the lease that the owners would need to remove the towers from our properties.

### **MIDDLE SCHOOL STEAM DAMAGE UPDATE**

Dr. Greenlee stated that the building is currently dried out. Both Jim Nolen and Dr. Greenlee have been calling daily to get things moving. The biggest project with the repairs right now are the ceiling tiles and some computers. The timeline keeps getting shorter for this to all be completed. They are pushing the insurance company, who claims to be waiting on written reports, to get the work and materials approved. Our agent will be in contact with Dr. Greenlee tomorrow morning with our next steps.

The question was raised as to whose insurance is responsible for this, Hartwig's or the District's. It was stated that it is our insurance's responsibility, but Dr. Greenlee will double check to see if Hartwig is liable. Mr. Mulholland suggested having the attorney get involved to not only get this moving but to clarify who is at fault. Dr. Greenlee will contact him in the morning.

### **ATHLETIC FIELDS AND FACILITY PRIORITIES**

Dr. Greenlee reached out to administrators, coaches and athletic directors to get some feedback on the athletic fields. As of right now, Greg Stahler has provided us with 2 concepts for a new football stadium as well as renovating the current stadium. Over Spring Break, Glen Erickson did come out a walk the property to also provide a concept. This has been put on hold at the moment as the Board would like to have several other engineers/architects come in to pitch concepts as well. In order to do this, it was suggested having a unified list of priorities of what projects need to be done and in what order so that all engineers/architects all have the same specs to work from.

The items from the feedback were presented by general needs and then by individual sports fields. The process that Dr. Greenlee would like to use would be to have the engineers/architects come in one night to present their concepts. Then after that, once the Committee has reviewed them, he would like us to use what is referred to as a SWOT analysis. What are the Strengths, Weaknesses, Opportunities and Threats of each concept? This will require additional meetings; however, he believes that this is the best way to vet the process. Any questions or concerns on the process?

- Does this feedback only pertain to renovating our current fields? No. Dr. Greenlee imagines it as using this feedback as a guide to receiving concepts from both renovating and building new.

In further discussion, the committee members agree with the process and having several options from several engineers/architects is the way to go. The focus does need to be on the priorities and getting consistent design work. That being said, if anyone has the name of any contractors, please contact Dr. Greenlee.

Dr. Greenlee then went over the compiled list and asked if there were any concerns or if there was anything missing. The list was reviewed line by line with items added for further review. It was suggested looking into the best use of the land we have available and then prioritizing the work accordingly.

It was also suggested that we could possibly partner with the Lion's club to utilize the fields at Lion's Park until the District's were completed.

Dr. Greenlee also briefly spoke about the 10-year Capital Improvement lists that Jim Nolen is working on in preparation for the 10-year Life Safety Inspection.

#### **ANNOUNCEMENTS**

*(none)*

#### **ADJOURNMENT**

The meeting adjourned at 7:18 p.m.

Submitted by:

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Brian Haselhorst, Co-Chair

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Joe Haverly, Co-Chair