

**Minutes of the Policy Committee Meeting
North Boone Community Unit School District #200**

Held at North Boone District Office
6248 North Boone School Road
Poplar Grove, IL 61065
Tuesday, August 5, 2025 at 6:30 p.m.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:32 p.m. by Mrs. Nancy Schilling. The following Committee members were present: Mrs. Schilling, Dr. Cascio, Tasha Rayas, Liz Saveley, Brandon Meyer, and Andrea Sowers.

Members absent were: Mrs. Hutchinson, Mrs. Meyer, Mrs. Maxey, Mr. Mulholland, Mr. O'Donnell, and Sue Zarndt.

AUDIENCE TO VISITORS

(None)

REVIEW CUSTOMIZATION CHANGES TO POLICY MANUAL FROM IASB

Andrea Sowers had sent out the draft policy manual with IASB customization changes to preview before the meeting and bring any questions/changes. Due to the length of the manual, it was agreed that Sections 1-3 would be discussed this evening, with the next two meetings broken into smaller sections as well.

Section 1

- 1.10 – no changes from current policy.
- 1.20 – Identical except for the deletion of the final sentence listing joint programs and intergovernmental agreements (e.g., Boone County Special Education Cooperative, CEANCI, Kishwaukee Intermediate Delivery Service, Northwestern Illinois Association, Regional Alternative School, Regional Learning Center, and Head Start). Some of these listed programs are outdated or no longer exist. Consensus was to keep them off the policy.
- 1.30 – Keep the mission statement, beliefs, and related content, but update to the most current version. Policy should be updated whenever the strategic plan changes.

Section 2

- 2.10 & 2.20 – no changes from current policy.
- 2.30 – IASB deleted: *“No more than three board members can represent any one congressional township.”* This aligns with the Illinois Election Code and is important to retain for compliance and voting integrity. This will be restored to match legal requirements.
- 2.40 – New sentence added: The board may appoint a student member in an advisory capacity (no voting rights; may attend executive sessions). This will remain.
- 2.50 & 2.60 – no changes from current policy.

- 2.70 – Policy is unchanged, but new exhibit provided legal requirements and procedures which were viewed as helpful for clarity and transparency and would like these to be available for public policy open access.
- 2.80 – No substantive changes, but required posting of the Code of Conduct as noted. This will be posted.
- 2.100 & 2.105 – no changes from current policy.
- 2.110 – Language currently conflicts with what the Board formally adopted regarding treasurer duties. The IASB version includes outdated requirements (e.g., maintain custody of school funds; receive, hold, and expend funds) that the treasurer does not perform. The policy language will be aligned with the recent board-approved amendment to reflect actual duties accurately.
- 2.120 – no changes from current policy.
- 2.120-E1 – Board has never formally used mentors, but agreed it is a good idea for future use. The decision was made to keep the exhibit in the policy manual so it is ready if needed.
- 2.120-E2 – Provides a standardized format for tracking and displaying board member training completion online. This is required by law, this would help ensure compliance and consistency.
- 2.125 – no changes from current policy.
- 2.130 – no changes from current policy.
- 2.140 E – would like this available for public policy open access.
- 2.150 – IASB draft deleted language describing committee decision-making process (roll call vs. consensus) and how recommendations go to the board. This language will be kept for consistency across committees and to ensure minority positions can still be presented to the Board. A discussion was held on renaming certain committees to match the actual practice. *Parent Teacher Advisory Committee* currently functions as the Discipline Committee. The *Behavioral Interventions Committee* remains in policy but may be combined under the Parent Teacher Advisory Committee per the president’s discretion. An agreement was reached to ensure behavioral interventions are included on agendas and possibly meet quarterly, and to add a Community Committee to policy since the board already voted to create one.
- 2.160, 2.170, & 2.200 – no changes from current policy.
- 2.210 – new language regarding rescheduling the organizational meeting if it conflicts with Passover. This will remain.
- 2.220, 2.230, 2.240, & 2.250 – no changes from current policy.
- 2.260 – Updated to include Title IX language from PRESS Issue 118.
- 2.265 – Entirely new section on Titles (Title IX, Title VI, etc.). The coordinator role will be assigned to Heather Walsh in the policy.
- 2.270 – no changes from current policy.

Section 3

- 3.10 – no changes from current policy. Noted for possible customization later.
- 3.20 & 3.30 – no changes from current policy.
- 3.32 – was deleted in PRESS updates, but was agreed to retain and update as an exhibit for reference.
- 3.40 E – would like to make this available for public policy open access.
- 3.50 & 3.60 – no changes from current policy.

- 3.70 – Language specifies that building principals are next in authority if the superintendent is unavailable. No formal succession plan in place and will be developed.

ANNOUNCEMENTS

The date for the next Policy Committee meeting is September 2, 2025, at 6:30 p.m. Sections 4 and 5 will be reviewed. Sections 6,7, and 8 will be reviewed in October.

ADJOURNMENT

Meeting adjourned at 7:31 p.m.

Submitted by:

Sarah Meyer
Committee Chair

Judy Hutchinson
Committee Vice-Chair