

Minutes of the Career and Technical Education Committee Meeting
March 30, 2026

**Minutes of the Career & Technical Education Committee Meeting
North Boone Community Unit School District #200**

Held at North Boone District Office
6248 North Boone School Road
Poplar Grove, IL 61065
Monday, March 30, 2026 at 6:30 P.M.

I. Call to Order

The Career and Technical Education Committee Meeting was called to order by Committee Chair Judy Hutchinson at 6:36 P.M.

II. Roll Call

Roll call was conducted by the secretary.

Members Present: Judy Hutchinson, Sarah Meyer, Dr. Cascio, Allison Louis, Kari Neri, Brandi Johnson, Jessica Borchardt, Cathy Richardson, Jasen Chamberlain, Jennifer Chamberlain, Jim Webb, Billy Grotjan, Roxann Grenlund, Russell O'Donnell, Cindy Kastning, Marc Eckmann, Sara Istad, Nan Schilling

Members Absent: Amy Hildebrandt, Luke Borchardt, Donnie Livdahl, Jamie Richardson, William Randall, Steve Grenlund

III. Audience to Visitors

Mrs. Roxann Grenlund addressed the committee and distributed binders containing curriculum research from surrounding school districts as well as North Boone. She stated 19 community members attended Delavan's Career and Technical Education open house.

IV. Future Course Offering consideration/Current Courses New Ag Courses Draft

The following courses are planned to be offered starting Fall of 2027, contingent on space and resources:

- A. Agriculture Mechanics
- B. Agriculture Construction
- C. Agriculture Engineering
- D. Current CTE Courses listed in the HS Course Catalog

Discussion highlighted the following:

- Limitations due to the lack of a dedicated shop space
- A handout was provided showing trailer options that could be equipped as temporary hands-on instructional spaces
- Recognition that initial classes may be modified versions of full courses due to space constraints
- Clarification of what qualifies as a CTE course
- Certification requirements for CTE teachers
- Challenges in finding qualified instructors for trades courses
- Introducing 7th and 8th grade students to the agriculture program (e.g., a trades day)

V. CEANCI

A. Foundational Information

B. Woods Class Discussion

Discussion centered on the following:

- The CEANCI program at Hononegah High School as a potential opportunity for North Boone students
- Developing a North Boone program with a long-term goal of serving neighboring districts
- The district currently does not offer a woods class, unlike neighboring schools
- The committee acknowledged the importance of such courses and identified this as a future goal

VI. Space/Instructor/Timeline needed for new courses

A. Temporary Space – Somewhere within the high school

- Potential to repurpose existing classrooms on the central campus as temporary space for CTE courses
- Mobile trailers (e.g., for welding units) were discussed as a temporary solution to provide hands-on opportunities more quickly

B. Permanent Space- Somewhere outside of the high school, but on central campus

- To be determined by architects through the master facilities plan.
- The plan will explore repurposing district spaces

C. Posting a teaching position

- Position for a new agriculture teacher (with appropriate endorsement) to be posted by January 2027 to prepare for Fall 2027 course offerings.

VII. How the community can assist

Committee members noted connections to a lot of business owners and alumni of North Boone who would be willing to support the development of the CTE agriculture courses and could be resources for the following:

- A. Work Based Experiences
- B. Job Shadowing
- C. Serving on an Advisory Board
- D. Acquiring the necessary equipment for new courses
- E. Communicating the message

Discussion followed regarding the need for clear communication, particularly given the timeline. The committee emphasized the importance of informing the community about the value of these programs for students and addressing concerns related to cost.

VIII. Next meeting – planning for touring of areas in the district

The committee agreed to schedule future meetings on the fourth Thursday of each month at 6:30 P.M. with the next meeting set for April 23, 2026.

IX. Adjournment

The motion to adjourn was made, and with no opposition heard, the motion carried by unanimous consent 8:09 P.M.

Submitted by:

Judy Hutchinson
Committee Chair

Sarah Meyer
Vice Chair

Approved: _____