

ATTACHMENT VIII-H

ATTACHMENT VIII-H: Overnight Field Trip Request

Suggested Motion: Move to approve the Drama Club Overnight Field Trip Request

Recommended Action: Approve as presented

Students and chaperones will travel to Illinois State University in Normal, IL from January 11-13, 2024 to attend Theater Fest 2024. Costs will be met through Drama funds and student registration fees. The trip will be chaperoned by Troy Doetch, Chris Shank, Johnny Lammersfeld, Katie Kurczewski, Kassandra Chambers, and Abigail Hopkins. Transportation via the District white bus.

**Instruction**

**Exhibit – Overnight Field Trip Request**

**(Requests must be made 60 days in advance.)**

Class / Organization: Drama School: High School

Date(s) of the trip: 1/11/24 - 1/13/24

Destination: Illinois State University, Normal IL

Number of students attending: 10 Male: \_\_\_\_\_ Female: \_\_\_\_\_

Chaperones (list each name): Troy Daetch, Chris Shank, Johnny Lammersfeld, Katie Kuczewski, Kassandra Chambers, Abbie Hopkins

Mode of transportation: White Bus

Overnight Accommodations: Hotel TBD

Explain how costs are being met: Drama funds + student registration fee

Is a trip planner being used: No If yes, give name and experience: \_\_\_\_\_

Please attach a detailed itinerary / objectives for visiting each sight: (Use additional paper if needed)

Signature: [Signature] Date: 9/21/23  
 Principal's approval: [Signature] Date: 9/22/2023  
 Superintendent's approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Board approval: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach any necessary information for clarification purposes.  
This form may be more restrictive than policy.**

# Theater Fest 2024 Itinerary

## Thursday, January 11th

- Leave belongings in the HS band room until we depart at 12:30pm
- Everyone will eat A Lunch regardless of class schedule
- At 12:30, we will load up on the white bus and depart for Illinois State University
- Around an hour and a half or so we will stop for a quick bathroom & snack break
- We will arrive at our hotel around 3:30pm
- We will check into our rooms, settle for a while and then meet up to head to the conference center around 4:30pm
- At 6pm we will all sit together for the opening ceremony
- Once the opening ceremony is completed we will all eat dinner together
- Dinner will cost \$
- After dinner, we will head back to the hotel and the rest of the night will be free time until 12am curfew

## Friday January 12th

- Sessions begin at 9am - we will arrive on campus around 8:30am
- Breakfast on your own either at the hotel or in the near vicinity. It is already paid for in hotel.
- Once sessions begin, you will have the opportunity to attend various workshops, classes, events, musicals, plays, etc throughout the day.
- Lunch (provided) will be from 11am to 2pm at the Dining Center.
- Dinner together at 5pm (We will figure out a place at that time) (Dinner will cost \$)
- All State Production of She Kills Monsters at 7:30pm - we will all attend together
- 10 to 11:45 - evening events/festivities/activities/
- 12:00am curfew

## Saturday January 13th

- Sessions begin at 10am
- Breakfast on your own either at the hotel or in the near vicinity - FREE at hotel.
- We will all check out of the hotel together around 9:15am
- Belongings will stay on the white bus until we leave in the afternoon
- Depart ISU around 1pm (We will not be attending the last sessions either at 1 or 2:30)
- Stop for quick bathroom/snack break around an hour and a half in
- Arrive back at NBHS around 3:30pm



## About the IHSTF

### HISTORICAL PERSPECTIVE

#### Background/Original Purpose

Prior to 1976, there had been theatre leaders in the state who felt there was a need for an alternative to a statewide student theatrical event of a competitive nature. Several of these theatre educators formed local theatre festivals in their general geographic areas. Jerry Proffitt of Niles East High School and Cary Libkin of Riverside-Brookfield High School were two of these leaders. They developed a regional, localized theatre festival for their high school students and, because of their success, provided the spark for the creation of the state-wide Illinois High School Theatre Festival.

The planning committee for the first Illinois High School Theatre Festival began work in the winter of 1975. The major goal at that time was to create a state-wide Festival event where students and teachers of theatre could share theatrical endeavors as well as learn more about the art. The challenge was to create an event at a central location that could involve a great many students from many different kinds of theatre programs from around the state in a non-competitive atmosphere.

The first Festival was sponsored by the Illinois Theatre Association, the Theatre Department at the University of Illinois at Urbana/Champaign, and the Illinois Office of Education. That base of sponsorship, with the addition of Illinois State University the next year, has continued throughout the years. The Illinois Theatre Association provides the not-for-profit organization sponsorship which allows the Festival to attract certain grant monies and a certain "legal" status for operation. The Festival Committee in itself is not a "legal" entity. The Illinois Theatre Association has continued as the main sponsor and administrative agent throughout the Festival's existence. There is a liaison from the Board of the Illinois Theatre Association on the Festival Committee. The Illinois Theatre Association president appoints the Executive Director of the Festival.

The Illinois Office of Education provided major coordination and communication with all committee operations the first year. The office provided all printing and mailing the first year of the Festival as well as coordinating the evaluators of the production and being the central address for all applications. Since the first year, the Illinois State Board of Education sponsorship has changed allowing the Festival Committee to take on more responsibilities. The Illinois State Board of Education is, however, one of the main sponsors and has been a sponsor each year.

The first year of the Festival, the Theatre Department at the University of Illinois was a co-sponsor allowing the use of facilities at a rate which was very beneficial for the beginning of the Festival. Since that time, university facility rates and regulations have changed so that more formal working relationships had to be established along with contractual arrangements.

The second year the Festival was held at Illinois State University, adding ISU as a sponsor. (The University was the sponsor and not the Theatre Department.) The third year of the Festival, Illinois State University also sponsored the Festival. It was during this time that negotiations developed so that Illinois State University and the University of Illinois officially became alternating locations. There is now a verbal agreement that there is an annual, four-way sponsorship with both universities, the Illinois Theatre Association, and the State Board of Education.

It should also be noted that every year about one-fourth of the high schools in the state participate in the Festival.

## Quick Links

2023 Festival Program

