

ATTACHMENT NO. X.-F: Approval of Catalyst for Educational Change Contract for 4th-5th Grade Transition Support

Suggested motion: Move to Approve Catalyst for Educational Change Contract

Recommended action: Approve as presented.

It is recommended that the Board approve the contract with Catalyst for Educational Change (CEC). In the Fall, we partnered with the CEC for a 4th-5th grade transition needs assessment in order to work on strengthening our students' transition from our K-4 elementary schools to our upper elementary school.

Based on this Needs Assessment, the CEC recommends working on the following:

- Vertical articulation in math and ELA between grade levels to provide clarity on essential priorities for success at the next grade level.
- Accountability measures to ensure that all students receive instruction that aligns with curriculum and prepares students for future success.

In order to meet these goals, we would like to partner with the CEC to support this work. The scope of the work is outlined in the proposal provided, which will include work days with our 4th and 5th grade teachers, who are integral to this process.

Total Cost: \$23,200.00

Funding Source: Title I Grant

CEC Math and ELA 4th5th Grade Transition Support
January 14, 2025 CIA Meeting

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The total cost is \$23,220 and will be funded by the Title I grant.



North Boone: CEC Math and ELA

Kari Neri

kneri@nbcusd.org

+18157653322

Reference: 20241216-143505688

Quote created: December 16, 2024

Quote expires: March 16, 2025

Quote created by: Jon Dambek

jon.dambek@cecweb.org

Comments from Jon Dambek

Dear Kari,

I hope this message finds you well. We are thrilled to hear that your district would like to move forward with the work proposed in our recent quote. This is an exciting opportunity for us to collaborate and achieve great results together. Please note that this quote will now serve as our service agreement. If you have any questions or require further clarification, feel free to reach out. Thank you for your trust in us. We look forward to working together!

Best regards,

Jon Dambek

Partner Development Support Manager

Products & Services

Item & Description	Quantity	Unit Price	Total
Curriculum and Instruction: Math and ELA 4/5 Transition Support This two-day vertical articulation workshop aims to create aligned, collaboratively developed learning expectations for 4th and 5th-grade students across all buildings.	2	\$3,300.00	\$6,600.00

The two dates are January 27th and 28th.

Item & Description	Quantity	Unit Price	Total
<p>Math and ELA 4/5 Transition Support: Monthly grade-level support</p> <p>Monthly Grade Level Support (Feb-Apr) - 3 Days</p> <ul style="list-style-type: none"> - Feb: Half day 4th, half day 5th (Feb 19) - Mar : Half day 4th, half day 5th (Mar 19) - Apr: Half day 4th, half day 5th (Apr 16) 	3	\$3,300.00	\$9,900.00
<p>Leadership and Teacher Coaching for Math and ELA</p> <p>Our in-person coaching days offer tailored support for school districts to enhance leadership skills and instructional practices, fostering professional growth and improving student outcomes. Our team collaborates directly with district leaders, principals, and teachers, providing real-time feedback and strategies that align with each school's unique context.</p>	16	\$420.00	\$6,720.00
One-time subtotal			\$23,220.00
Total			\$23,220.00

Purchase terms

The District agrees to pay CEC for services rendered as set forth in the Quote of Services, plus any reasonable expenses and materials mutually agreed upon by both parties. CEC will invoice monthly for services rendered; payment is net 30. The District agrees to pay CEC in accordance with the Illinois Prompt Payment Act. Both CEC and the District agree to make appropriate staff available to ensure that CEC is able to perform its obligations under the **Quote of Services**.

The terms of this Agreement are valid based on the date of executed signature through June 30. Extensions may be granted for a limited time period through mutual Agreement. A signed Agreement is required for engagement to begin. District is responsible to provide CEC a Purchase Order if required by District. PO's can be sent directly to info@cecweb.org.

Additional services may be added as mutually agreed upon and at an additional fee as approved via email addendums. Both parties agree to make changes based on the scheduling and needs of the District as mutually agreed upon in writing.

Both CEC and the District agree to provide at least 72-hour cancellation notice prior to the scheduled engagement date, if either is unable to fulfill its commitment to deliver or take delivery of the services under the **Quote of Services**. If the District cancels within 72 hours, the District shall be responsible for the associated contracted amount as defined in the **Quote of Services**.

Either party may terminate this Agreement at any time through written notice. District will be responsible for any services rendered or expenses incurred through the date of termination.

It will be the District's responsibility to provide copies of the materials that are expected to be sent a week in advance by CEC as well as provide all facilitator's equipment requirements. Materials may only be reproduced for the use at the session(s) indicated within the **Quote of Services**.

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Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Kari Neri

kneri@nbcusd.org

[sig|req|signer1]

Questions? Contact me



Jon Dambek

jon.dambek@cecweb.org

Catalyst for Educational Change

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